

FCA/ Flood Management Plan

23-25 Talbot Road

Port Talbot

SA13 1HU

Change of use of first and second floor to 8 Nos 1 bed flats, second floor flat roof extension, solar panels, subdivision of ground floor to 3 offices, rear parking area, external roof terrace, replacement windows and doors, new shop front and removal of widows.

March 2026

PHONE

MOB PHONE

EMAIL

1.0 Scope of the Report

- 1.1 This document has been prepared in support of a planning application for the change of use of first and second floor to 8 Nos 1 bed flats, second floor flat roof extension, solar panels, subdivision of ground floor to 3 offices, rear parking area, external roof terrace, replacement windows and doors, new shop front and removal of widows.
- 1.2 The application site has an area of approximately 439m². The site is currently vacant, but the previous lawful use was as a trade union office (Class B1)
- 1.3 In additions to assessing flood risk the document will include a Flood Management Plan(FMP)
- 1.4 The objective of the FMP is to raise awareness of the risk of flooding in the location specified below, to detail the Flood Warnings and estimated lead time available, and to detail how the Plan is triggered by who and when, and what actions are required by those people in the area.
- 1.5 The FMP describes the evacuation procedure and the need for safe refuge. The location covered by this Plan (Location plan) is sect out in **Figure 1** below

Figure 1



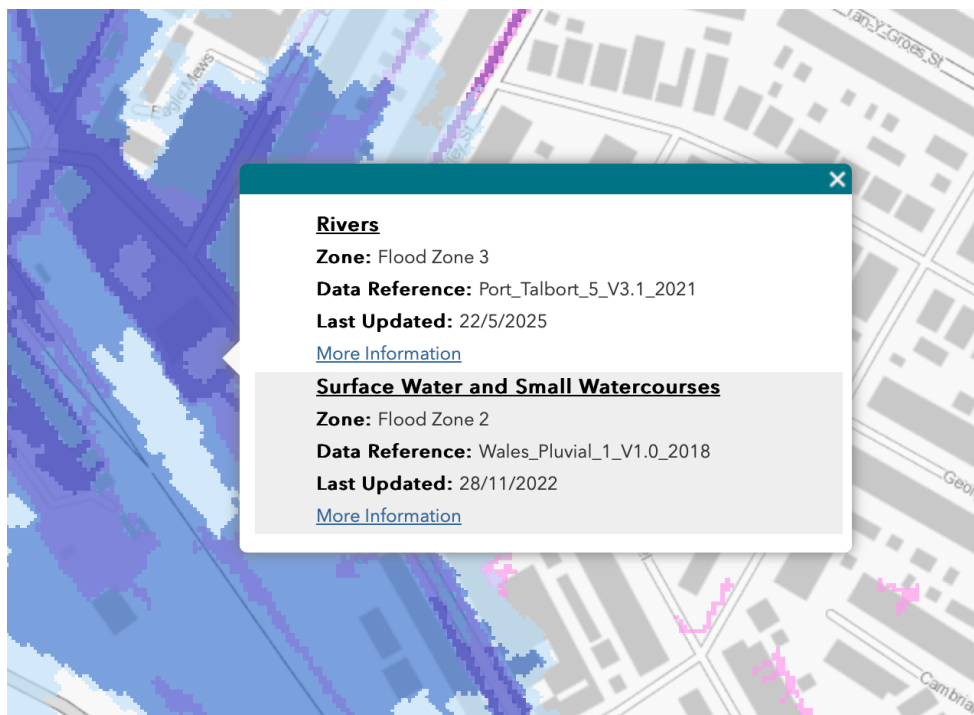
- 1.5 In June 2025, the applicants consultant and NRW (APPENDIX 4) in relation to the proposed developments. NRW responded as follows.

“Given the nature of the proposed development (and in the absence of a flood consequences assessment) we’re unlikely to advise the planning authority that an FCA is required. However, the planning authority may wish to request an FCA to assess the application and therefore you should satisfy yourself that sufficient information supports any future planning application.”

2.0 Flood Risk

- 2.1 NRW Flood Maps for Planning (FMP) indicates that the site is with Zone 3 for Rivers and Seas and Zone 2 surface water and small water courses. **Figure 2**

Figure 2



- 2.2 There have been no recorded flood events at the site.
- 2.3 The existing use of the site is a trade union office (Class B1) and therefore falls within the low vulnerable category as set out within TAN 15.
- 2.4 The application seek consent for the change of use of first and second floor to 8 Nos 1 bed flats, second floor flat roof extension, solar panels, subdivision of ground floor to 3 offices, rear parking area, external roof terrace, replacement windows and doors, new shop front and removal of widows.
- 2.5 The proposed ground floor use will remain within the low vulnerable category. Residential occupation of the site and will be limited to the first and second floor, well above flood level. It is therefore considered flood risk is acceptable subject to a suitable flood warning/evacuation plan.
- 2.6 The development will not entail the construction of any extensions. Therefore it is considered that the proposed development will not lead to any additional third-party flooding.

3.0 Flood Management Plan

3.1 Flood Warnings

- 3.2 The NRW operate a flood forecasting and warning service in areas at risk of flooding from rivers or the sea, which relies on direct measurements of rainfall, river levels, tide levels, in-house predictive models, rainfall radar data and information from the Met Office. This service operates 24 hours a day, 365 days a year.
- 3.3 If flooding is forecast, warnings are issued using a set of easily recognisable codes. A description of the codes is shown in **Appendix 1**.

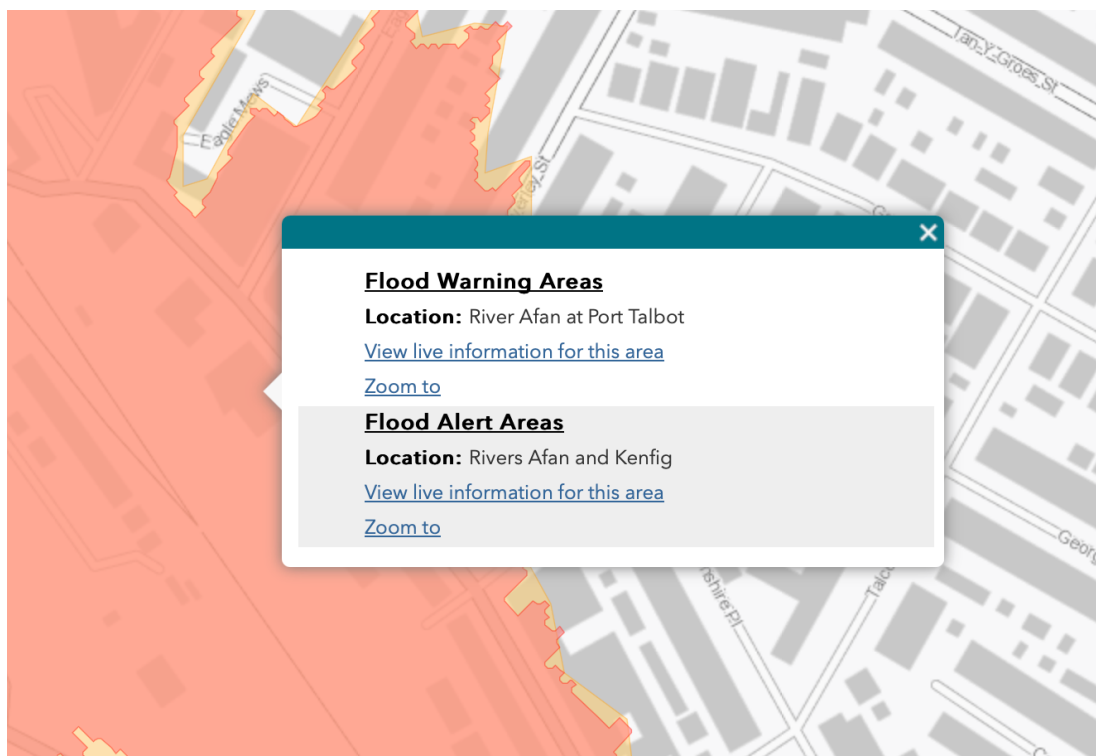
4.0 Floodline Register

- 4.1 Floodline Warnings is a free service operated by the NRW that provides flood warnings

direct to you by phone, email or text message. Sign up for Flood Warnings by calling Floodline on **0345 988 1188** or online by following the link included in **Appendix 2**.

- 4.2 The Management and operators of the development are responsible for activating this plan, are registered with the NRW Flood Warnings Service and should receive a warning through this system.
- 4.3 Within the development, the warnings are cascaded to residents, staff and visitors.
- 4.4 The site is covered by NRW flood alert system¹ **Figure 3** and the developer will register with Floodline.

Figure 3



¹ <https://flood-risk-maps.naturalresources.wales/?locale=en>

5.0 Estimated Flood Warning Time

- 5.1 It is important to determine the estimated lead time between the NRW sending out the warning and the time flooding might occur and depending on the cause / type of flooding the estimated duration of the flood.
- 5.2 For this location the flood warning system is updated at every 15 minutes as indicated by the NRW, a more accurate estimation will be provided when the warning is made.

6.0 Flood Signs

- 6.1 The site will be equipped with passive flood warning system signs highlighting the susceptibility to flooding and contain clearly signed routes to higher land. All site users should be made aware of this risk.
- 6.2 Signs will measure 450mm x 600mm and will be located at each access/exit point to the site and at every exit and entry point to the building. A typical sign as shown in **Figure 4** below

Figure 4



6.2 *The Management and operators of the development will be responsible for the erection of signs and periodic inspection of them.*

7.0 Decision Making

7.1 Once a Flood Warning has been received people will need to decide what actions they or others now have to take.

7.2 If immediate flooding is forecast and the opportunity to safely evacuate is gone, pre-emptive flood protection tasks must be implemented (if time allows) and the order given for moving to the area of safe refuge, see below.

7.3 *The Management and operators of the proposed development.*

8.0 Response Actions / Considerations Site Evacuation Procedures & Routes

8.1 Once a Flood alert and then the trigger, a Flood Warning, has been received for the Site, it must be communicated to members of staff, residents and visitors. It is essential that once a flood warning has been issued, it is received and communicated to all persons at risk. Following approaches will be adopted as part of the FEP.

- An alarm system with a ring different to that of the fire alarm system;
- System where all occupiers are able to receive instant communication messages from the Management of the development or those who are responsible for the Flood Evacuation Plan via text message or e-mail; and
- It is also recommended that, where possible, occupiers also sign up to the flood warning direct service so that they can also receive flood alerts and warnings via text, e-mail and by phone call.
- The Flood Evacuation Plan should be maintained by the key contacts in the following table and updated accordingly. It is recommended that both the Site owner and general managers take ownership of this document.

Key Contact information

Contact name for the Manager who will take ownership for the Flood Evacuation Plan at the Site:	TBC
Contact name of those responsible for evacuation of the Site:	TBC
Contact name of those responsible for making sure the Site is safe and operational following a flood:	TBC

- 8.2 Once the alert has been received by the relevant party, the owners and managers have a duty of care to protect, inform and guide residents, staff and visitors to the appropriate evacuation route as shown in **Figure 5**
- 8.3 Following actions will be taken during various levels of flood warning/alert. **1).**

After receiving Flood alert

Be prepared for flooding, prepare a flood kit of essential items and monitor local water levels and flood forecasts.

After receiving Flood Warning

Act now to protect your property, move family, pets and valuables to a safe place, turn off utilities if safe to do so, keep a flood kit ready, move valuables and important documents to safety.

After receiving severe Flood Warning

Stay in a safe place with a means of escape, be ready to evacuate, co- operate with the

emergency services, call 999 if you are in immediate danger.

Figure 5: Site Evacuation Route



9.0 Safe Refuge

- 9.1 Given the type of development there is no safe refuge within a building. Flood free areas are located to the north adjacent to the highway. However, staff should be

equipped with alternative lighting including a torch and warm clothing as utilities such as power and heating will be off for the duration of the event. These measures should be included in emergency packs or flood kits (refer to **Appendix 3**).

10.0 Reoccupation of The Site

- 10.1 Once a warning has been issued and the flood evacuation plan has been implemented, people must not be able to enter the Site who are potentially unaware of the impending flood event. Efforts must be made to notify members of the public that the site is closed and should not be entered. During a flood, part of the site and surrounding area is likely to be inundated with flooding is likely to be closed off by the emergency services. Reoccupation should be carried out after the flood waters have receded.

11.0 Training & Exercising

- 11.1 All individuals who use the premises should be made aware of this Flood Emergency Plan and briefed / trained accordingly. Exercising of these plan / personnel capabilities are essential to ensure all individuals have knowledge of what to do.
- 11.2 This Plan should form part of the Deeds of the land/property.

12.0 Document Control

- 12.1 This Plan is owned, maintained, and updated by the developer. All users are asked to advise the management of any changes in circumstances that may materially affect the Flood Emergency Plan in any way. Details of changes should be sent to: **Management office of the development**
- 12.2 The plan will be reviewed at least every three years, as a result of lessons identified after an activation event or exercise, following changes ownership of the property or following any change to the flood risk or warning process that is used by the Natural Resources Wales.

Appendix 1 - Natural Resources Wales Warning Codes

Flood Alert



Key Message: Flooding is possible. Be prepared

Timing: 2 hours to 2 days in advance of flooding

Actions: Be prepared for flooding
Prepare a flood kit of essential items
Monitor local water levels and flood forecasts

Flood Alerts are to warn people of the possibility of flooding and encourage them to be alert, stay vigilant and to make early preparations for flooding.

Flood Warning



Key Message: Flooding is expected. Immediate Action Required

Timing: Half an hour to 1 day in advance of flooding

Actions: Act now to protect your property
Block doors with flood boards or sandbags and cover airbricks and other ventilation holes
Move family, pets and valuables to a safe place
Turn off gas, electricity and water supplies if safe to do so
Keep a flood kit ready
Move cars, pets, food, valuables and important documents to safety

Flood Warnings are to warn people flooding is expected and encourage them to take immediate action to protect themselves and their property.

Severe Flood Warning



Key Message: Severe flooding. Danger to life

Timing: When flooding poses a significant threat to life and different actions are required

Actions: Stay in a safe place with a means of escape
Be ready should you need to evacuate from your home
Co-operate with the emergency services
Call 999 if you are in immediate danger

Severe Flood Warnings are to warn people of a significant risk to life or significant disruption to communities caused by widespread or prolonged flooding and encourage them to take immediate action to protect themselves and follow the advice of the emergency services.

Warnings no longer in force

(no icon)

Key Message: No further flooding is currently expected for your area

Timing: When river or sea conditions begin to return to normal

Actions: Be Careful. Flood water may still be around for several days and could be contaminated
If you've been flooded, ring your insurance company as soon as possible

Warnings are removed to inform people that the threat has now passed.

Appendix 2 - Useful Sources of Information

National Planning Policy Framework and the Planning Practice Guidance.

https://gov.wales/sites/default/files/publications/2021-02/planning-policy-wales-edition-11_0.pdf

Am I at Risk of Flooding?

<https://naturalresources.wales/evidence-and-data/maps/long-term-flood-risk/?lang=en>

Natural Resources Wales Flood Warnings

<https://naturalresources.wales/flooding/check-flood-warnings/?lang=en>

Prepare a Flood Plan for your home or business

<https://naturalresources.wales/flooding/what-to-do-before-during-and-after-a-flood/?lang=en>

Sign up to receive flood warning:

<https://naturalresources.wales/flooding/sign-up-to-receive-flood-warnings/?lang=en>

<https://www.fws.environment-agency.gov.uk/app/olr/home?style=NRW&lang=en>

Appendix 3 – Flood Kit List

Flood Kit List

A basic flood kit should contain:

- Waterproof clothing
 - First aid kit
- Bottled water
- Wind up torches
 - Wind up radio
- A fully charged mobile phone
 - Tinned and non-perishable food, and a tin opener
- Blankets

A basic first aid kit should contain:

- Plasters
- Sterile gauze dressing
- Sterile eye dressing
- Bandages
 - Safety pins
- Sterile gloves

- Tweezers
- Scissors
- Cleansing wipes
- Antiseptic wipes

(Extensive list can be found on the National Flood Forum website:

[*https://nationalfloodforum.org.uk/about-flooding/preparing/emergency-flood-kit/*](https://nationalfloodforum.org.uk/about-flooding/preparing/emergency-flood-kit/);

APPENDIX 4 – NRW Comments

Robert Bowen
Robert Bowen Planning & Development Ltd
info@rbplanning.co.uk

Ein cyf/Our ref: CAS-282285-K6D5
Eich cyf/Your ref: Huddersfield Bldg

Dyddiad/Date: 26 June 2025

Annwyl Mr. Bowen/Dear Mr. Bowen,

BWRIAD/PROPOSAL: 3 NO. RETAIL UNITS AT GROUND FLOOR, 9 NO. SELF-CONTAINED RESIDENTIAL UNITS COMPRISING 2 NO. STUDIO APPARTMENTS, 6 NO. 1 BED APARTMENTS AND 1 NO. 2 BED APARTMENT WITH A COMMUNAL ROOF TERRACE, PARKING AREAS AND CYCLE STORAGE

LLEOLIAD/LOCATION: 23-25 TALBOT ROAD, PORT TALBOT, SA13 1HU

Thank you for consulting Cyfoeth Naturiol Cymru / Natural Resources Wales about the above pre-application enquiry, which we received on 9th June 2025.

We have considered your enquiry in relation to our Development Planning [Consultations Topics](#) document (September 2018). We advise the following matters are relevant to your site / proposal and suggest you consider these further prior to the submission of any planning application:

Flood Risk

The proposal is for highly vulnerable development. The [Flood Map for Planning](#) (FMfP) identifies the proposal site to be at risk of flooding and is within Flood Zone 3 Rivers and Sea.

Given the nature of the proposed development (and in the absence of a flood consequences assessment) we're unlikely to advise the planning authority that an FCA is required. However, the planning authority may wish to request an FCA to assess the application and therefore you should satisfy yourself that sufficient information supports any future planning application.

We would also expect you to take the opportunity to incorporate flood resilient design where feasible. Guidance on resilient design can be found in Chapter 13 of Technical Advice Note 15: Development, flooding and coastal erosion, dated 2025, which references advice from Construction Industry Research and Information Association, including a Code of Practice and Guidance for Property Flood Resilience.

We provide advice on our website [Natural Resources Wales / Preparing for a flood](#) which may be useful for the developer or occupant of the proposal.

Other Matters

Please note, the view expressed in this letter is a response to a pre-planning enquiry only. We trust these comments will prove helpful, but they should not set a precedent for any future Natural Resources Wales' response to any formal application for planning permission or other legal consent. Such applications shall be assessed on the information submitted and regulations of relevance at that time. The details contained in this letter are based on the information available to date.

As part of our discretionary advice service, we can provide further advice relating to land contamination, groundwater and flood risk prior to your planning application being submitted. There is a charge for this service. Further details are available on our [website](#).

If you have any queries on the above, please do not hesitate to contact us.

Yn gywir / Yours faithfully,

A Fracchiolla

Cynghorydd - Cynllunio Datblygu/Advisor - Development Planning
Cyfoeth Naturiol Cymru/Natural Resources Wales

E-bost/E-mail: swplanning@cyfoethnaturiolcymru.gov.uk

Croesewir gohebiaeth yn Gymraeg a byddwn yn ymateb yn Gymraeg, heb i hynny arwain at oedi./Correspondence in Welsh is welcomed, and we will respond in Welsh without it leading to a delay.