



Construction Phase Plan (CPP)

CLIENT: TATA STEEL

PROJECT: BURDENING AREA, PORT TALBOT

THOMPSONS OF PRUDHOE LTD | Princess Way, Low Prudhoe, Northumberland, NE42 6PL

TATA STEEL

Client:	TATA Steel		
Project:	Burdening Area – Port Talbot	Contract Ref:	7998D
Document Title:	Project Construction Phase Plan (CPP)		
Document Ref:	7998D - CPP		
Revision:	4	Date:	28/05/2025

REVISION CONTROL

REVISION	PREPARED BY	DATE	APPROVED BY	DATE
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02	Mark Pearson	13/05/2025	Chris Dobson	13/05/2025
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1. CONTEXT OF THE CONSTRUCTION PHASE PLAN (CPP)

1.1. Introduction

This Project Construction Phase Plan (CPP) describes the specific arrangements and duties related to Health & Safety for this project. It includes factors relevant under both the Health and Safety at Work etc Act 1974 and the Construction (Design Management) Regulations 2015.

The document details specific arrangements for the safe demolition of the Redundant structures located within the burdening area, Port Talbot. The project will be divided into several phases (Phase 1, Phase 2A & 2B, Phase 3A & 3B and Phase 4)

The following documents have been created and must be read in conjunction with this CPP.

- **Safe working instructions** - For Tata Steel UK employees and contractors.

1.2. Health & Safety Policy Extract

Thompsons is committed to prevention of injury and ill health and intends to provide safe and healthy working conditions for its employees and to ensure that its activities do not adversely affect the health or safety of employees, or any other persons affected by our works. This is an integral part of our business and has equal status to other aspects of business performance.

As with other aspects of our business we are committed to the OH&S Management System and achieving high levels of occupational health and safety performance. Compliance with legal requirements, including other OH&S requirements to which Thompsons subscribes is the minimum acceptable standard and we are committed to progressive and cost-effective continual improvement.

This policy will be reviewed at least annually to ensure it remains valid and appropriate and will set and publish specific Health and Safety objectives.

Appropriate financial and physical resources will be provided to implement the policy.

The management of health and safety is a prime responsibility of managers at all levels, but the objectives of this policy can only be achieved with the support and commitment of all employees. Compliance with the policy is a condition of employment.

To gain the full commitment of employees, Thompsons will ensure that employees or their representatives are involved and consulted on matters of health and safety. All employees at all levels are made aware of their general and specific responsibilities for health and safety and receive appropriate information and training and are competent to carry out their duties and responsibilities.

Expert advice will be obtained where necessary to determine the risks to health and safety within the establishment and the precautions required.

Duties and responsibilities for matters of health and safety and risk control systems for the implementation of the policy are set out within our integrated Quality and Environmental Management System.

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The company will ensure that this policy is available to all interested parties and its objectives are communicated to all persons working under the control of the organization and will ensure that it is understood, implemented and maintained at all levels.

This will be achieved by the progressive development of health and safety management systems, and by periodic auditing of those systems to ensure their adequacy and effectiveness.



Figure 1 – TATA Steel 5 key commitments

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2. PROJECT OVERVIEW

2.1. Scope of Work

Tata steel has a requirement to dismantle, demolish, segregate and dispose of redundant structures with the redundant burdening area within Port talbot.

Tata Steel have undertaken a degree of preparatory work isolating services to enable the safe and controlled demolition of the structures without risk to adjacent structures, third parties and operatives.

A Transfer of Responsibility by the client TATA steel to allow the Principal Contractor to plan, manage and monitor construction/demolition works under their control. So that it is carried out without risks to the health and safety of everyone within the CDM boundary whilst also not negatively affecting those outside of the CDM boundary

Thompsons are aware of the potential presence of residual products in process equipment, which may have trapped product behind and will require an elevated level of vigilance when considering the use of hot cutting methods during processing. These residues are unlikely to have a significant impact due to the methodology chosen to complete the demolition.

Following completion of preparatory works Thompsons will dismantle/demolish Conveyors, wheel bridges, sub stations, buildings, Masts, structural steel, rail tracks, towers, tanks and all ancillaries plus any other components, deemed for demolition and their associated process plant and equipment.

Works to be undertaken include the following

- 5 Stacker and 3 Reclaimers (Approx 150te and 350te each respectively) and associated items
- 28 Conveyors named 814,824, 802, 803, 1203, 813, 808, 823, 806, 804, 1/831, 2/831, 1/835, 2/835, 838, 850, 869, 849, 840A, 841A, 842, 873, 881, 882, 883, 884A, 852, 1403 and associated items
- Hoppers
- 90 Civil Buildings and associated items
- 4 Civil Offices and associated items
- 7 Lighting and tele Towers
- Lego Blocks
- Wooden Sleepers
- All Redundant Conveyor Walkways, Pipe Support Rack/Walkway, Support Structures and associated items
- All existing/redundant services including pipework within the Blending and Burdening areas and associated items
- Structures will be soft stripped prior to mechanical demolition were possible.

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The demolition of structures and site finishes will be in accordance with the contract specification. All demolitions will comply with BS6187:2011 Code of Practice for Demolition Operations. All works will be undertaken within designed demolition exclusions zones and adhering to pre-planned sequencing to ensure the safety of operatives, third parties and the public and to reduce dust, noise, and odour to a minimum. All works will be controlled under a strict Permit to Work (PTW) system. The demolition works on the site will be controlled under the ToP PTW system.

Works will adhere to detailed Method Statements prepared in accordance with our Structural Engineers input.

Diagram to show layout of Burdening Area

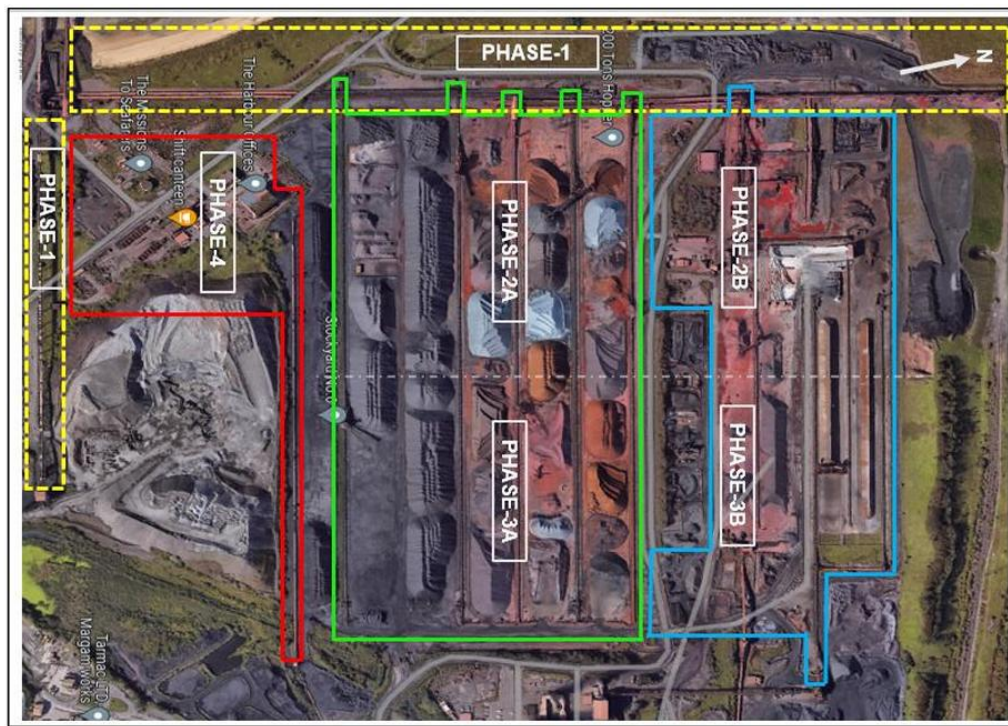


Figure 2 –Aerial Overview and Structure Locations for complete Burdening Area – Phases 1, 2A,2B,3A,3B.

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Figure 3 – 1A,2A,2B,3A&3B Battery Limits

2.2. Project Objective and Goal

To be successful, this Project must:

- ★ Deliver the outcomes and benefits as required by Tata Steel
- ★ Incident and injury free
- ★ Produce deliverables in accordance with agreed requirements
- ★ Meet or exceed Project timescales
- ★ Deliver in accordance with the Project Budgets
- ★ To carry out all works safely and lawfully and creating zero damage or injury to persons or the environment
- ★ Recycle as much waste / redundant equipment as possible to reduce the quantity of waste landfill costs and impact to the environment

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2.3. Project Details

Site Address:

Burdening Area (1-2A-2B-3A-3B)
TATA Steel UK Ltd
Port Talbot
SA13 2NG
Wales

Client

TATA Steel UK Ltd
Port Talbot
SA13 2NG
Wales

Principal Designer

Perses CDM LTD
36 Venturefair Drive,
Edinburgh,
United Kingdom,
EH17 8WD

Principal Contractor

Thompsons of Prudhoe Ltd
Princess Way
Low Prudhoe
Northumberland
NE42 6PL

Thompsons Supervisory & Management Details

Name:	Position:	Email:	Phone:
John Thompson	Chairman	johnthompson@thompsonsofprudhoe.com	07702 491 333
Tom Koerner	Operations Director	tomkoerner@thompsonsofprudhoe.com	07789 170 613
Chris Dobson	H&S Director	chrisdobson@thompsonsofprudhoe.com	07919 491 702
Ryan Molloy	Environmental Director	ryanmolloy@thompsonsofprudhoe.com	07919 491 706
Mark Pearson	Project Manager	markpearson@thompsonsofprudhoe.com	07919 491 709
Will Hind	Site Manager	Williehind@thompsonsofprudhoe.com	07919 491 698



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2.4. Organisation Structure

Please refer to the Project Organisation Chart below for further information on the proposed structure and resources to be used in the delivery of these works.

Project Team

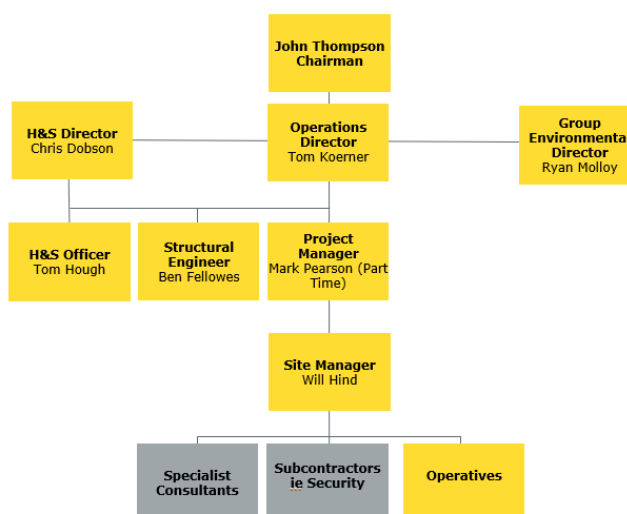


Figure 3 – Proposed Organisation Chart

2.5. Project Timescale, Working Hours and Resources

Thompson's on-site resources comprise a team made up of: -

- ★ 1no. Project Manager – Mark Pearson (Visiting)
- ★ 1no. Site Manager – Will Hind
- ★ 1no. Site Supervisor – Chris Hind
- ★ 12no. Demolition Operatives

Site working hours will be 07:00 – 17:00 Monday to Friday. Alternate weekends, Saturday & Sunday will also be worked 07:00 -17:00.

No works outside the permitted hours will be undertaken without the permission of the Client.

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3. SITE LOCATION / DETAILS

3.1. Location of Site

Port Talbot is located in the County Borough of Neath Port Talbot, Wales. The Port Talbot Steelworks is located wholly within the county. It comprises major buildings accommodating key components of the steel making process, together with associated ancillary structures and infrastructure.

Port Talbot is well connected to the wider South Wales region, principally via the M4 motorway and the South Wales Mainline rail line. The Application Site lies approximately 1.75km to the south east of Port Talbot town centre. It sits within the confines of the longestablished steelworks and is characterised by a heavily industrialised built environment which dominates the southern end of Port Talbot.

3.2. Site Rules

Duty Holders

The Site Manager will be the designated responsible persons for the site. Their responsibilities will include the day-to-day running of the CDM site, safety on site and the organisation of the safety plan. The responsible persons will also communicate and liaise with Tata Steel Reps daily. The site-based EHS team, the visiting Health & Safety Department and Contracts Management Team will conduct periodic and ad-hoc Project audits on the work carried out.

Responsibilities

The Principal Contractor (PC) will be undertaken by Thompsons of Prudhoe LTD under CDM Regulations 2015. Perses CDM LTD are responsible for the Principal Designer (PD) role for the project

Legislation

All work will be carried out in accordance with all current applicable legislation, and HSE guidance. Work will also be carried out with due regard to the welfare of staff, and the welfare of others who may be affected by the works.

Site Rules

Thompsons shall ensure that all employees attend complete a TATA steel UK induction and a ToP CDM site induction before commencement of works on site.

A TATA UK Ltd full interactive induction will be given to all personnel prior to commencement of work. The induction will inform all people of the site rules and requirements, the specific hazards and control measures unique site location.

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ToP CDM induction will also be provided for all visitors and operatives to the CDM work area, nobody can go into the CDM area without this induction.

The ToP CDM Induction outlines the site rules to all persons. The site rules will include, but will not be limited to: -

- ★ All the conditions and site rules laid down in the Induction will be adhered to at all times
- ★ Adherence to the requirements of the Method Statements & Risk Assessments at all times
- ★ Operatives are required to work in a controlled and safe manner, without risk to themselves, other operatives or any other persons affected by our works
- ★ All operatives shall ensure at the end of each daily work period that no means of access are left in a position which would allow un-authorised persons access to the site
- ★ Each operative is required to ensure that their respective areas of work are maintained daily in a clean and orderly condition
- ★ The site shall be maintained in a tidy, safe condition for the duration of the works. All waste materials, including waste packaging, materials, excavated materials, demolition arisings, etc shall be collected and removed from site at regular intervals
- ★ No burning of rubbish shall be allowed on site at any time
- ★ Operatives shall ensure that all drains, sewers, ducts, etc are kept free from obstruction by rubbish and debris at all times
- ★ Appropriate safety equipment will be always worn on site as defined within the Method Statement & Risk Assessment
- ★ Individual or vehicles may be stopped and searched at any time whilst entering, leaving or on site. It shall be a condition of employment to agree to such searches
- ★ Anyone appearing to be under the influence of alcohol or substance abuse will be refused access to the site. Random and with cause alcohol and drug testing will be in place
- ★ Spillages should be contained (e.g., spill kit, absorbing granules, spill kit) and reported without delay
- ★ Adhere to the traffic management plan at all times

3.3. Welfare & Site Accommodation

To meet our obligations under the Construction (Design & Management) Regulations Thompsons will ensure welfare facilities Are available use by our staff and visitors to the project.

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Located at the Blending/Burdening areas welfare and office facilities will be installed. These will include the following.

- Site Manager Office
- Canteen
- Meeting Room/ Inductions room
- Toilet Block /Shower
- Drying room
- Stores

Portable toilets will be positioned in suitable working areas as works progress.

The site welfare will be cleaned on a regular basis and operatives will assist by keeping the welfare in clean and orderly condition. Anyone found abusing the welfare will be subject to disciplinary action.

Smoking is only permitted within designated smoking areas within the welfare compound. Designated smoking areas will also be installed in suitable areas across the site as works progress.

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3.4. Security

The TATA Steel Ltd site has permanently manned and secured 24/7 manned guarding in place.

The site is secure from any public access with an existing permanent outer fence in place.

Access to site will be on the approval by Tata Steel & Thompsons Management Team. Visitors will be escorted at all times. A specific Thompsons induction will be provided to Visitors and those persons undertaking works on site.

Internal fixed fence lines have been installed around the proposed CDM areas to prevent unauthorised access.

Additional Heras fencing can be installed within the CDM area as required. All fencing is double clipped and secured (in accordance with a Temporary Works design) to prevent fencing being blown over. Further Heras fencing and barriers will be used within the confines of the demolition sites, to form demolition exclusion zones (as required).

Warning and information signage shall be displayed in prominent positions and in sufficient numbers, at the site entrance, site boundary and around the site. This will ensure that persons approaching the site are aware of the works being undertaken and the associated hazards.

ToP personnel will adhere to all TATA UK Ltd main security procedures; random searches are made daily on all types of vehicles.



During the demolition works there will be an average of 40 (external) vehicles a day either processing or collecting materials from within the CDM controlled areas. These works will be managed by ToP using controlled access gates and proving external contractors with inductions prior to starting work.

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3.5. PPE Requirements

Specific PPE for all tasks conducted within the Thompsons CDM area will be subject to Risk Assessment and in accordance with a specific Method Statement. Within the confines of the CDM site the following PPE shall be worn by all operatives:

Hard Hats	☒	Safety Harness (at height)	☒
Gloves (Impact Resistant)	☒	Protective Footwear	☒
High Visibility Clothing (EN 20471:2013)	☒	Flame retardant Overalls	☒
Ear Defenders (if required)	☒	Eye Protection	☒
Additional PPE may be required subject to requirements of site-specific risk assessments. Eye fit checks must be carried out by all personnel prior to starting work.		At all times personnel safety will be paramount, when working at height the use of harnesses and lifting aids i.e., MEWP and lifting baskets will be utilized.	



Figure 5 – PPE Requirements

3.6. Housekeeping

The major cause of accidents is slips, trips and falls. Good housekeeping can help prevent this. Thompson's operatives are required to always keep the work area clean and tidy. After each operation is completed, and at the end of each shift operatives must inspect and clean the work area accordingly. Care should be taken not to leave equipment lying around where other personnel may fall over. All rubbish should be stored in appropriate bins. Spillages of water, oil, etc. likely to make the floor slippery should be cleared away promptly. There should be sufficient well directed

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light present on site to enable operatives to see clearly what they are doing and the layout of the workplace.

3.7. Use of Mobile Phones

Operatives and plant operators' mobile phones are not permitted to be taken onsite, this includes CDM areas. Mobile phones must only be used within designated welfare areas.

The site manager and area supervisors will be permitted to Mobile phones in safe zones away from working areas, plant etc.

3.8. Drugs & Alcohol

Adhere to TOP-HUM-POL-002 - Workplace Substance Abuse Policy - Aug 2022

Thompsons operate in “safety sensitive” environments. Thompsons are fully committed to giving the highest priority to safeguarding both the health and the safety of its employees, and all others who may be associated with our activities. Thompsons believe in supporting the long-term wellbeing and health of its employees by providing them with, amongst others, a safe working environment. This commitment is seriously threatened when any employee of Thompsons uses drugs or substances during working hours, presents themselves for work whilst under their influence, or possesses, distributes or sells drugs or substances in the said workplace.

The use of non-prescription drugs and the consumption of alcohol is prohibited on all of Thompson's sites.

Anyone found to be selling drugs or alcohol or at work under the influence of drugs or alcohol will face disciplinary action, up to and including termination of employment. This applies to all levels of staff and all roles. This will exclude the appropriate individual use of legally prescribed medications.

Thompsons have implemented a “random” and “with cause” Drugs and Alcohol Testing programme. The testing programme is conducted by an independent occupational health provider. Persons are randomly selected for testing and are contacted by the HR Department or their Contracts Manager and required to attend a pre-arranged appointment. Testing is either conducted on-site or at the occupational health provider's premises. The requirement to attend the testing is mandatory and failure to attend an arranged medical appointment may lead to disciplinary action.

With Cause D&A Testing

Some typical examples of some incidents that would give us reason to D&A test operatives with cause would be: -

- ★ An incident occurring where the operator/driver of a vehicle has been involved in a collision with another vehicle or stationary object. In this instance providing the operator of the vehicle did not require medical attention then the operator/driver of the vehicle(s) will be interviewed and then tested with cause subject to assessment by Thompsons Management

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- ★ Operatives involved in conflict or fighting will be interviewed and then tested with cause subject to assessment by Thompsons Management
- ★ Operatives involved in horseplay resulting in injury or damage to property will be interviewed and then tested with cause subject to assessment by Thompsons Management
- ★

3.9. Services

Prior to commencement of works on site a programme of isolation of services associated with the Structures within the Burdening areas will be carried out by the Client and their specialist contractors. Thompsons will receive a Handover Certificate and Isolation Certificate. Details of the service isolation prior to handover will be detailed in area handover documentation.

Prior to commencement of demolition works Thompsons will appoint an approved, specialist contractor to install localised protection to the live assets and services within the confines of the CDM site

Any remaining Live buried services within the confines of the CDM site will be “fenced-out” from the work area. Heras fencing with warning signage will be used to partition this area from the work area, preventing plant from tracking over / adjacent to the services.

The method of demolition, direction of demolition, location of demolition plant/equipment, laydown areas etc will all be pre-planned to ensure that works do not damage live services and adjacent retained assets.

Thompsons will use RAMS, Daily Safety Briefing and POWRA to inform the workforce of the location of live services.

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4. HEALTH & SAFETY REQUIREMENTS

4.1. Impacts and Hazards

4.1.1. Surrounding Environment

When hot works activities are carried out in direct contact or in close proximity to flammable or combustible substances there is the risk of explosion, fire or the production of toxic substances, with the potential to cause serious injury, ill-health or damage to property and the environment.

4.1.2. Site Drainage System

All activities to be carried out within the site will be assessed to determine their risk of introducing contaminants to the Drainage System.

Under no circumstances should plant be stored on top of the drainage system. Subcontractors will receive drainage layout plans to ensure they are aware of all locations.

Open Drains within the confines of the CDM site will be sealed and protected prior to commencement of demolition and associated works.

Spillage of fuels and oils etc will be cleaned up immediately if they occur. This will be done in line with ToP Energy's site procedures, the Permit to Work stipulations and the ToP pollution prevention and emergency procedures. Spills will be notified to Tata steel rep immediately and investigated.

4.1.3. Protection of Stakeholders

Port Talbot operates a strict security control system which will remain in operation throughout the period of the works. Thompsons will abide by all site security requirements. Thompson's operatives will attend the specific site Induction and a specific Thompsons Induction prior to commencement of works.

All works will be undertaken using the Thompsons Permit to Work System. A specific daily working permit will be generated for each task. In addition, further permits will be issued for high-risk tasks.

The boundary of the CDM area is enclosed using an existing fixed fence line which will be maintained throughout the period of the works.

Warning signage is displayed on the boundaries of the CDM area, in prominent positions and in sufficient numbers to ensure that all persons are aware of the nature of the works and the associated hazards.

Access to each demolition package area will be permitted to essential persons only and on approval of the specific Thompsons Site Manager and their Supervisors. Visitors will be escorted at all times. All persons will be required to sign-in on arrival at the CDM Area.

Demolition works will be managed by a full time Site Manager, Works will be undertaken by experienced and trained operatives, who hold CSCS CCDO cards (with NVQ) at the appropriate level, hold a CCNSG safety passport and who are trained through Construction Skills, the National Demolition Training Group and other organizations on all specialist techniques and equipment in

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use on our sites. All personnel hold asbestos training, from Asbestos Awareness through to Asbestos Manager.

Thompsons Site Manager (or appointed persons) will conduct a weekly Toolbox Talk (TBT). In addition, a Daily Safety Briefing (DSB) will be carried out with the site team to discuss the previous day's work (and any learning outcomes) and the activities to be conducted that day (and the associated hazards and control measures).

4.1.4. Site Traffic Routes

Access and egress to Port Talbot is controlled by security guards with secure access gates. These gates are controlled from the site security building.

Thompsons are aware that the site includes two key access roads, and that there is a requirement that at least one of these roads must remain live and operational at all times. Thompsons will maintain liaison with the Client and the site landlord regarding the traffic management and the maintenance of these routes.

All site/s access / egress are designed to provide a one way in, one way out flow to vehicular traffic.

The site entrance is situated off the A4241, Harbour Way.



Figure 6 – Traffic Route to Thompsons welfare area

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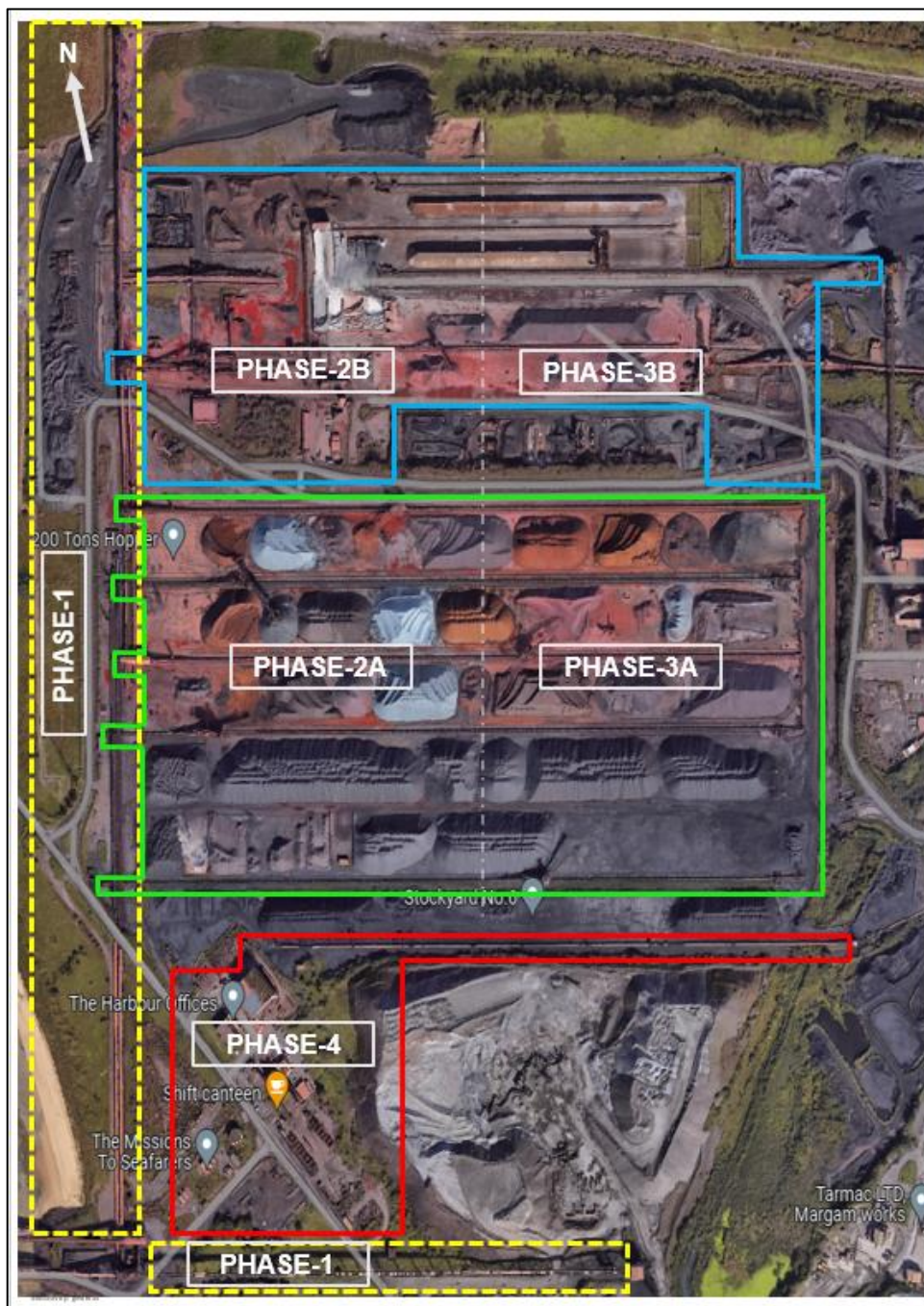


Figure 7 –Thompsons CDM area

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Delivery Drivers

Prior to site entry Security must gather the required details from the driver i.e. name, load / materials, site contact / responsible person etc then contact the person responsible to inform them of the arrival.

Security should then approach the delivery vehicle and carry out a visual security inspection whilst also interacting with the delivery driver.

The driver should then be given a copy of the site instructions and handed over to their site contact that must accompany them to their designated location and stay with them until they leave site.

Where possible perimeter roads must be used as the route to the designated location, this is to reduce the risk of collision with plant/equipment other vehicles or pedestrians. However the site contact who is accompanying the vehicle to its destination will determine the most suitable route to take at the time, as the perimeter roads will not always be available due to obstructions or simultaneous operations.

On arrival at the front gates security must obtain all the relevant information (as above) with regards to cargo and destination.

Access for any delivery driver must only be allowed once all relevant personnel have been informed and they are in attendance with the driver/vehicle.

The following traffic rules must be applied at all times: -

TRAFFIC RULES

- Safe access and egress will be in accordance with a project specific Traffic Management Plan. Safe access will be provided to all authorized persons. Safe interface of vehicles and pedestrians will be in place within the confines of the CDM site, at the safe access point and on approach to the CDM site.
- Due care will be forwarded at all times to protect ToP/SE staff and all stakeholders. Vehicles will approach the site with due care and attention and in accordance with Site rules and restrictions. Access to CDM area will be gained via a lockable heras fence gate, which will be closed when not in use.
- Due care will be forwarded not to impede adjacent roads and thoroughfares and to minimise any inconvenience, impediment or inconvenience at all times during the works.
- Plant/equipment will be off-loaded within the confines of the CDM boundary, which will be controlled as CDM site. All works and the associated plant, equipment and arisings will be contained within the confines of the CDM site boundary and will not impede areas of public access.

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4.1.5. Structure Collapse

Thompsons have an in-house Senior Structural Engineer who shall be responsible and accountable for ensuring that all demolition methodologies chosen for each structures are appropriate paying due consideration to the structural integrity of the structures and the potential risk of collapse.

4.1.6. Inclement Weather

During winter months and periods and poor weather Thompsons will put into place additional controls to ensure the safety of operatives regarding inclement weather. A high standard of welfare is in place (including a drying room) and PPE will be of a high standard. Prior-to and during the use of MEWPs, lifting equipment and demolition equipment, Thompsons will maintain a watching brief for poor weather. The long-range weather forecast will be consulted. Anemometers will be used to monitor for high winds. These works will not take place in high winds. Wind restriction speeds for MEWP's will not be exceeded.

4.1.7. Stored Energy

Prior to commencement of works, the structures will be assessed by our Project Management Team, with assistance from our visiting Structural Engineer and visiting Contracts Management Team. A sequence and method of works will be developed, with due regard for stored energy. This will include the means of demolition, the method of demolition, the sequence of demolition and protection requirements. This method and the associated control measures will be documented for Thompsons working teams.

The primary method of work will be the use of the mechanical means to limit operative's interface.

4.2. Thompsons Safety Systems / SSoW

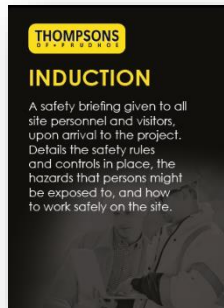
Thompsons Safe Systems of Work (SSoW), a series of Risk Assessments, Method Statements and Lifting Plans will be developed detailing the techniques and safe working controls to carry out the deconstruction and demolition of the structures safely, lawfully and effectively.

Thompsons of Prudhoe operate an Integrated Business Management System (BMS) that is accredited and audited in accordance with ISO9001, ISO45001, ISO14001 and ISO50001 standards.

We operate a series of Safe Systems of Work (SSoW) processes that form the make-up of our 'Thompsons Safety Systems'. The 'Thompsons Safety Systems' are made up of the following Key Safety Principles (all of which shall be deployed during the delivery of this project).

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4.2.1. Induction



A full CDM site induction shall be given to all personnel before entering the CDM site including operational staff, visitors and 3rd party stakeholders. The induction is there to inform all persons of the safety rules and controls that in place relating to this unique site location.

Once fully informed, all persons can maneuver and work on-site safely.

Inductions are proportionate to the nature of the visit. For example, visitors will not receive the same level of information as 'workers'.

4.2.2. Daily Safety Briefings (DSB)

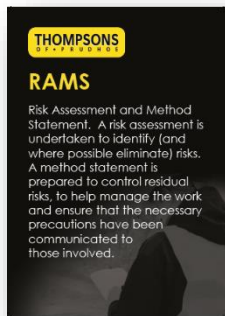


Daily Safety Briefings shall be given at the workplace where the team discuss the previous day's work and both positive and negative learning outcomes. The team shall discuss the activities scheduled to be conducted that day along with the associated hazards and control measures.

This is an opportunity for the Supervisor to have 2-way dialogue with the employees to ensure that all persons feel safe whilst performing their duties. Briefings will be recorded and kept in the site office for review as required.

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4.2.3. Risk Assessments & Method Statements (RAMS)

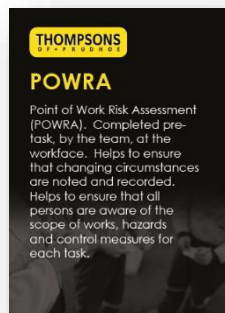


Project and task specific Risk Assessments and Method Statements will be developed for each stage of work.

All risks will be assessed and documented, with controls put in place to minimise/eliminate the risk as low as reasonably practicable.

The module specific method statements will identify the techniques and methods to be used to dismantle the assets/structures efficiently and safely.

4.2.4. Point of Work Risk Assessment (POWRA)



Thompsons will carry out a series of POWRA's at the workplace prior to the works being carried out. The POWRA's ensure that all persons are aware of the scope of works and the associated hazards and control measures for each task.

Any changes to the Project circumstances are noted and recorded.

4.2.5. Permit to Work (PTW)

ToP shall implement their own PTW system within the designated CDM area and follow their own demolition SSOW procedures.

Thompsons Daily Safe Working Permit will be issued daily by the site manager and accepted by the Site Supervisor and their working team. The PTW will cross reference the specific RAMS and will list all relevant hazards and required controls along with the recommended PPE will be stipulated for each task. During the working day, the PTW is retained in the daily works pack. Once works have been completed / suspended, the permit will be signed off and maintained as a record.

High risk tasks will be conducted under additional, specific permits (including confined spaces entry and Hot Works).



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The permit issuer and the acceptor will read and discuss the permits to ensure full understanding of the task, the associated hazards and the controls which must be in place. Audits will be conducted on a regular basis to ensure the systems are working.

Permits must be re-validated at each shift change and signed as incomplete until such time that the works associated with the job are complete. A Maximum of 6 operatives per supervisor will be maintained throughout the project. Allocation of supervision and labour to be identified onsite and recorded by the management team.

Project Permit Issuers

- Site Manager
- Site Supervisor

Project Permit Acceptors

- Site Supervisor

For general information see Safe Working Procedures:

- *TOP-H&S-SWP-037 - Permit to Work - Rev.04 - 17 Jan 2022*
- *TOP-H&S-SWP-013 - Risk Assessment Procedure - Rev.03 - 17 Jan 2022*
- *TOP-H&S-SWP-014 - Provision of Method Statements - Rev.03- 17 Jan 2022*

Thompsons Daily Safe Working Permit

A ToP SWP will be issued each day, and for every significant work activity carried out on site such as Work at height etc a specific Safe Working Permit will be issued by Thompsons

The ToP SWP permit can be issued for 7 days if the task remains the same, however it must be re issued daily by the site manager and accepted by team member/charge hand.

Hot Work Permit

See SWP TOP-H&S-SWP-006 - Hot Work - Rev.05 - 17 Jan 2022

The following preventative measures will be carried out to ensure safe work:

- All works will be controlled in accordance with Thompsons Safe Working Procedure TOP-H&S-SWP-006 - Hot Work - Rev.03.
- A fire point will be established in the working area, comprising fire extinguishers and fire call point
- All hot works will be carried out under Permit to Work
- Hot works within the confines of buildings etc. or enclosed areas will require the use of local exhaust ventilation to control fumes.

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- Remove all blanks from pipework to ensure the pipe is empty of flammable residue. Cold cut all low points to ensure pipes are drained. Work from an open end whenever possible.
- Ensure that the area below and around the burning area is clean and clear of all combustible materials before commencing work. Wet the area down to help prevent sparks from causing any ignition. Use specific sheeting etc. to contain the sparks from burning activities whenever possible

4.3. Working at Heights

See Safe Working Procedure *TOP-H&S-SWP-011 - Working at Height - Rev.03 - 17 Jan 2022* for general information.

Where height is required, Thompsons ensure that risks to persons are controlled via measures such as group protection and finally personal protection (e.g., PPE). Where access to heights is required Thompsons, operatives are fully trained and experienced in access equipment use (such as PASMA, CPCS etc). Thompsons determine the safest means of access to heights to conduct each task and outline this to operatives within specific Permit to Work, Method Statements and Risk Assessments. Controls for dropped objects in each working activity i.e. working from fixed platforms will be detailed within specific RAMS.

All personnel involved in “working at height” have been determined as competent to undertake the required tasks, having demonstrated a sound level of training, experience and skill. All persons will be supervised during their works.

Work at height will be via a boom type MEWP.

Thompson’s wagons will be sheeted to prevent dust release prior to their movement off site. The wagons are fitted with an auto-sheeting system to eliminate the requirement to work at heights.

Use of MEWPs

The MEWP will be sited on firm and level ground. Firm and level ground includes made up ground (i.e., on pebbled or grass areas) where the MEWP would be all terrain. The MEWP will be operated by CPCS trained and experienced operators.

Operatives will be required to wear a full body safety harness equipped with 1m fall restraint lanyard during works. An exclusion zone will be in force at ground level below the MEWP. Two operatives can work within the MEWP basket. the second operative will lower the basket to ground level. If the controls in the basket do not respond a trained operator at ground level will use the emergency controls. A powder fire extinguisher will be kept adjacent to the MEWP at all times.

Prior to works with a MEWP starting carry out a live emergency drill prior to starting that includes lowering the operative from above using ground controls.

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4.4. Hazardous Substances

Asbestos

Prior to commencement of works a Demolition Asbestos Survey will be undertaken by a UKAS approved analyst, for each structure within the burdening area scope.

Asbestos removal will be undertaken by competent licensed contractors Thompsons Asbestos Services Ltd.

Asbestos removal works will be in accordance with detailed and specific Asbestos Removal Plans of Work prepared by the asbestos contractor and reviewed by Thompsons and then TATA steel representatives.

Asbestos removal works will be conducted within exclusion zones, ensuring that access is only permitted to essential asbestos removal personnel.

An independent asbestos analyst will be appointed to conduct air monitoring (background, reassurance, personal and leak) following the specific air monitoring strategy in the Plan of Work.

On completion of non-licensed asbestos removal, the contractor will issue a Certificate of Cleanliness to ToFP. On successful completion of licensed asbestos removal, the analyst will issue 4 stage clearance certification to the Contractor, who will forward to ToFP. Copies of all documentation received from the specialist sub-contractor and the analyst will be retained on site for the duration of the works for inspection by the Client, the HSE or other interested party. This information will also be forwarded to the Client via the project Health & Safety File.

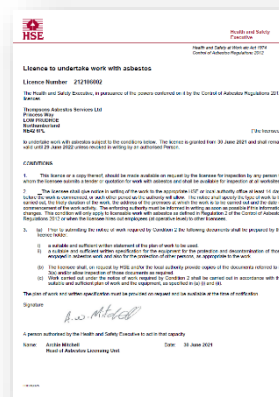
If suspected ACMs are encountered then works will cease, the work area will be made safe and sampling will be arranged.

All persons on site have a minimum of asbestos awareness training and will maintain a watching brief for suspect asbestos containing materials as works progress.

Lead Paint

Hot working will not be permitted with a preference for cold working mechanical means. A high standard of welfare will be in place. Operatives will be required to wash prior to eating, drinking or smoking.

See SWP TOP-H&S-SWP-006 - Hot Work - Rev.05 - 17 Jan 2022 and SWP TOP-H&S-SWP-045 - Group Medical Advisor & Employee Health Surveillance - Rev.03 - 17 Jan 2022 for general information



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COSHH Assessments

Prior to commencement of works Thompsons will compile COSHH assessments of substances to be brought to and used on the Port talbot site. Thompsons will ensure, where appropriate, that the use of hazardous substances is either eliminated or that these substances are substituted for less hazardous materials.

Residual chemicals may be present in all process equipment. Thompsons will be provided with MSDS for each residual substance thought to remain present within the assets, where appropriate. Thompsons will prepare COSHH assessments for these substances.

Thompsons will ensure that all works are planned and executed with due regard for this hazard.

Prior to the commencement of works Thompson's Projects Management Team will review the project Pre-Construction Information. A review of this information and the experience that the team has gained on many similar projects will enable Thompsons to employ control measures to reduce harm to operative's health and to plan for emergencies etc. A COSHH Register for audit and inspection reasons will be made available within the site office.

4.5. Storage of Fuels

To ensure the safe and efficient operation of mobile plant, operatives will carry out greasing as part of their routine maintenance schedule. In addition, prior to completion of works each evening (or at required intervals during the day) the mobile plant will be re-fueled. Spill kits will be placed at the re-fueling points and at other key locations. Any spill will be cleaned up immediately (on plant, machinery or ground).

Fuel will be stored in suitable double-bunded bowser in the secure CDM compound. Fuel can also be delivered directly to site via approved tanker service. Fuels will not be stored on un-made ground.

Greasing and re-fueling will be subject to a dynamic risk assessment.

The greasing and re-fueling of plant will be carried out in accordance with COSHH assessments. Operatives will wear nitrile gloves, eye protection and overalls (in addition to site minimum PPE requirements).

4.6. Lifting Operations

All lifting operations will be conducted to meet the requirements of BS 7121 and Thompsons Procedure TOP-H&S-SWP-004 - Lifting Appliances (Cranes) and Lifting Equipment - Rev.03 - 17 Jan 2022.

All lifting operations will be conducted to meet the requirements of BS 7121. Lifting operations will be planned in advance by Thompsons Appointed Persons for Lifting Operations. These persons comprise the Project Manager, H&S Director and Site Managers. Lifting operations will be detailed on a specific Lift Study. Lifting operations will be conducted under the supervision of Thompsons

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Site Manager assisted by a team of CPCS trained slinger/signallers. All lifting operations will be subject to Thompsons Permit to Work System.

4.7. Manual Handling

Adhere to SWP TOP-H&S-SWP-017 - Safety in Manual Handling Operations - Rev.03 - 17 Jan 2022.

It is the policy of Thompsons to implement a manual handling reduction and control programme on each company site. Methods will be sought which will eliminate the requirement to conduct manual handling works where possible. If this is not the case, then their use will be minimized and controlled.

Thompsons' operatives are manual handling trained. Ideally manual handling will be eliminated. Mechanical or specialist lifting equipment will be used to carry out works where possible.

Where this is not possible the use of manual handling will be reduced, or the risks to persons controlled via measures such as PPE, in line with current H&S legislation and ACOPs.

Before moving an item, the Manager will request a risk assessment of the task. For small or infrequent lifts, the Site Manager will conduct a dynamic risk assessment to make sure that the load is of a safe size and weight and that the working area is suitably clear of obstructions. Where possible a flat, well-maintained and properly drained surface will be provided for the transfer of materials. Operatives will be provided with adequate room to manoeuvre. For work areas with temporary and uneven surfaces the ground will be prepared first, if possible, and kept even and firm. Spillages will be cleared away promptly.

Materials which require to be handled will be of a weight small enough to present a low risk to persons or will be handled in the correct manner to reduce the risk of injury (operatives are trained in the correct posture to use when lifting). If items are too heavy or bulky to transfer to by one man a team lift will be used.

Our employees and their supervisory representatives are encouraged to provide feedback and their views can help to identify manual handling problems and practical solutions to overcome them (e.g., the size or shape of loads, the frequency with which they are handled or the circumstances in which the handling operations are carried out).

Company health surveillance records help to identify accidents associated with manual handling. Regular occurrences of back disorders or other ailments, which may be associated with unsatisfactory manual handling practices will be investigated.

The above is supplemented as necessary with additional information and training on manual handling injuries and their prevention.

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4.8. Temporary Works

All items of temporary works are classified in BS5975 for the purposes of design. The temporary works coordinator is responsible for planning and coordinating all temporary works on site and completing the temporary works register. Additional responsibilities of the TWC are as follows:

- ★ Understand the need for a temporary works policy and procedures.
- ★ Understand the background to temporary works codes of practice and any relevant regulations.
- ★ Be aware of the roles and responsibilities of designers and the parties identified in CDM regs 2015.
- ★ Recognise the different levels of risks associated with varying temporary works schemes.
- ★ Produce a RAMS for relatively straight forward TW.
- ★ Understand the duties of various parties involved in TW including subcontractors.
- ★ Understand the role of the principal contractor in relation to the appointment of the TWC and temporary works supervisor.

Example of temporary works in demolition: -

- ★ Scaffolding
- ★ Support systems & propping
- ★ Fence erection

The Temporary Works Coordinator for this project is Ben Fellowes. Any works warranting CAT 2 check or above to be verified by an independent Chartered Engineer.

4.9. First Aid

Thompsons have included the provision of first aiders within the site team.

Each first aider will be recognised by a sticker on their hard hat.

The First Aiders on site are listed below:

- ★ Site Manager (Will Hind)
- ★ Site Supervisor (Chris Hind)

The location of first aid facilities will be in the site office within the CDM. Additional first aid will be located at the workface as required.

The locations of first aid locations are explained within the induction. Thompsons will provide suitable first aid supplies and eye wash stations for all personnel under our control. The provisions will be adequate and compatible with the area of the work Site and the number and distribution of the workforce.

Thompsons will ensure that suitable and adequate systems for rescuing injured persons and procedures for summoning medical assistance is in place, as detailed within this CPP. A First Aid Risk Assessment will be in place in order to ensure the safety off all staff.

In the event of serious injury persons will be removed from site to the local A&E Hospital for treatment.

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The local Hospital is located at: - Neath Port Talbot Hospital

Baglan Way

Port Talbot

SA12 7BX

Tel: 01639 862000

Directions

Tata Steel UK Ltd - Port Talbot

- Exit site onto Harbour Way/A4241
- Follow A4241 to Baglan Way in Port Talbot
- At the roundabout, take the 3rd exit onto Baglan Way
- Neath Port Talbot Hospital

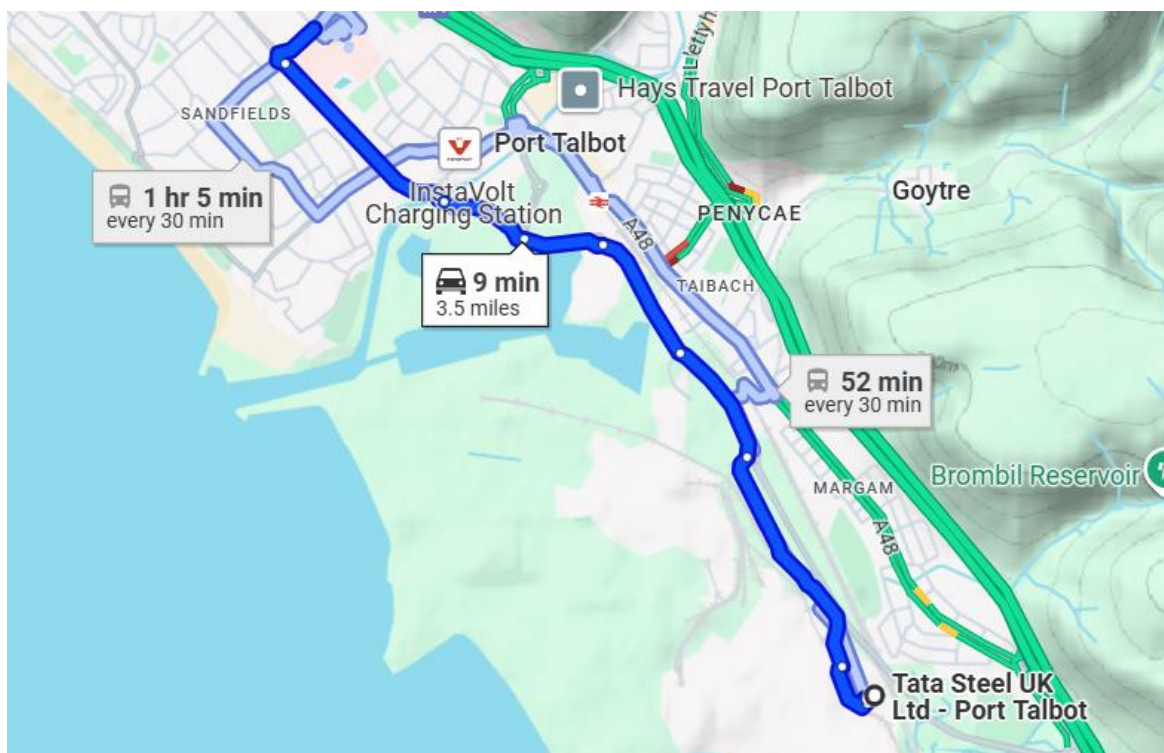


Figure 11 – Route to A&E Hospital

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4.10. Fire Precautions

Prior to start of works Thompson's operatives will be made aware of the current site emergency procedures and requirements. All current emergency access routes will be maintained free from obstruction at all times.

The following fire prevention measures will be put in place: -

- ★ Flammable material will not be allowed to stockpile in CDM areas
- ★ The correct type of fire extinguisher will be available and ready for use as soon as the site cabins are erected.

Thompsons Fire Procedure

1. If a fire occurs or is observed within the boundaries of a Thompson's demolition package area then operatives will cease works and will alert other operatives by means of shouting or using the warning klaxon located within the approved fire point in each demolition package area.
2. Thompsons will immediately contact the site emergency services by calling 3333/4444 on an internal phone or by dialing 01639 872222 from any mobile phone for Port Talbot or Llanwern
3. Thompsons will notify the Client rep that the internal emergency services have been summoned.
4. Only if it is safe to do so will operatives attempt to extinguish the fire using the fire extinguishers provided at the approved fire point. Operatives must never put their own life in danger or yourself at risk in anyway.
5. Operatives will vacate the area immediately and will transit to the emergency muster point via the quickest safe route.
6. At the assembly point Thompsons Site Manager will conduct a head-count of personnel.
7. No one will leave site without emergency services or Thompson's sanction.

If not directly affected by the fire upon hearing the emergency klaxon:-

1. Assemble at the approved muster point for the demolition package area.
2. Await instructions from Thompsons Site Manager.

4.11. Electricity

Portable Electrical Tools 110v

Thompsons will ensure that all electrical equipment in use is safe and properly maintained. All portable electric tools in use during the project will be subject to pre-use inspection prior to arrival on-site and then subject to a system of regular inspection during use. Any damaged tools will be removed from service until safe and suitable repair. Make-shift repairs will not be permitted, and equipment will only be repaired by the supplier or other approved specialist. All portable electrical

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tools will be PAT tested in accordance with Thompson's procedures. Site manager will have overall responsibility to ensure tools are maintained in good condition and checked before use.

Temporary Electrical Supplies

Tools, plugs and cables designed for domestic use will not be used on site. Thompsons will only permit the use of cordless tools or those that operate from a 110V center tapped to earth (CTE) supply system so that the maximum voltage to earth does not exceed 55V.

4.12. Plant & Equipment Maintenance

All equipment used in the demolition processes will be maintained to ensure their fitness for purpose. Maintenance of plant and equipment will adhere to Thompsons Safe Working Procedure (TOP-H&S-SWP-024). Maintenance will be the care exercised by all staff using such equipment as the excavators, forklift truck etc, and the routine maintenance conducted by the fitters already employed by the company. Maintenance records are kept for each item of mechanised plant or equipment. Plant will also be checked upon arrival to site - certificates and safety features e.g. spark arrestors

The operator of any item to be used that day will conduct a daily check on the company approved form. This form is submitted at the end of each week to the Supervisor and then the Site Manager, to return to the cdm area

or Plant Manager as appropriate at head office. Any defects are reported on a Defect Sheet.

Heavy plant and associated equipment maintenance is conducted by the plant fitters employed by the company in the plant workshop, or by the use of outside specialist services. Those specialist services will be for "purpose" testing of the transport vehicles and the crane, which have specified limits of lifting. Records of maintenance for fixed plant are held in the plant workshop office. These forms will be made available to Tata steel representatives upon request.

Machine maintenance operatives coming to site who are not fully inducted will be required to attend the site visitor induction and then enter the site being attended to at all times by a Thompsons Site Manager, who will supervise and coordinate their works in line with the ToP safe working procedures.

Quick Hitches

The excavator machines in use on Thompson's sites are either fully automated, oil-quick fully automated or manual pin (larger machines with no requirement to change attachment). The Master Hitch system allows the quick hitch to be locked in place preventing accidental release. The use of a locking pin is required and is mandatory Operatives are required to check the pin and the locking mechanism daily to ensure that it locks in place. Operatives are required to report any faults immediately and to cease the use of the plant until the repairs are completed.

On Thompsons sites our plant operates within an exclusion zone, with only essential personnel present adjacent to the machine. In order to prevent injury to banksmen operatives they should

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keep a suitable distance from the coupler and machine attachment, particularly during the coupling / uncoupling of the attachment.

All TOP excavators working within the site will use a system called proximity alarm called SiteZone to ensure plant/person interface is minimised. The SiteZone Proximity Warning System produces a detection zone around a vehicle, machine, or even a restricted area.

When the detection zone is breached by someone wearing a SiteZone transponder (tag) the machine operator is alerted to their presence and can take the appropriate action.

Our excavator machines are regularly maintained to ensure that they operate in a safe working condition and that they are suitable for their intended purpose.

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5. ENVIRONMENTAL REQUIREMENTS

5.1. Noise

See SWP TOP-H&S-SWP-015 - Control of Noise at Work - Rev.03 - 17 Jan 2022 for general information.

Care will be taken to obtain data at the boundaries of the working area. Noise monitoring will be repeated at regular intervals as works progress.

In addition, Real-Time noise monitoring during working hours will be in place. This will be positioned in suitable locations on the fence line perimeter. Results will be recorded for audit and inspection purposes.

Where possible Thompsons will use remote, low impact means to demolish structures (excavator with shear and rotating grab attachment) to strictly reduce noise. An exclusion zone will be in force around each structure during demolition to prohibit access to all but essential persons. This will limit personal noise exposure.

The use of powered hand tools will be required during the project. Each task will be subject to risk assessment. Works generating levels in excess of 80dBA will be highlighted using warning signs. All works producing noise in excess of 85dBA and above will be conducted within an exclusion zone. Wherever practicable, noise levels will be reduced at source. Where this is not possible, suitable and adequate ear defenders will be worn by operatives.

All members of the workforce have a responsibility to see that activities are carried out in the quietest practicable manner and adjust or implement technique, timing, shielding or protection as appropriate.

Certain items of demolition plant can add significantly to the environment noise. It is sometimes possible to identify a noisy activity and find a quieter alternative.

Where there is no quiet alternative, consideration should be given to attenuating the noise. On all moving plant, noise levels can be minimised by being vigilant on points such as: -

- ★ Stopping rattles
- ★ Throttling – down engine when idling.
- ★ Fitting engine covers or where fitted, keeping covers closed.
- ★ Keep tools sharp to lesson frictional noise.
- ★ Do not drop items unnecessarily (e.g., scrap into empty skips)

Noise will be kept to a minimum at all times whilst on site, and any further restrictions imposed under the terms of contract will be adhered to. Thompson's safety induction will include the necessity for keeping noise to a minimum.

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5.2. Dust

A water supply will be established on-site to enable the dampening of structures prior to and during demolition and to minimize dusts during sorting and loading operations as required. ToP will take into consideration during permit issuing the potential impact on adjacent plant e.g. air intakes.

Thompsons will ensure that all vehicles leaving site are first sheeted, and that containers are enclosed / covered to prevent the arising of dusts during transportation.

6. PERSONNEL

6.1. Training & Competency

The project will be managed by an experienced and trained Demolition Site Manager (CCNSG Safety Passport, CSCS CCDO, CITB & NFDC trained).

Demolition works will be undertaken by experienced and trained demolition operatives, who hold CSCS CCDO cards at the appropriate level (Demolition Operative to Experienced Worker Topman) and are trained through Construction Skills and the National Demolition Training Group on all specialist techniques and equipment in use on our sites.

Plant operatives are trained and certified to the CSCS CPCS standard. In addition, our operatives have acquired vocational training at NVQ levels 2 and 3, to provide them with work-based skills and certification.

All operatives undertaking asbestos removal works will be trained and experienced and overseen by asbestos trained Supervisor.

Thompsons Site Manager will conduct a weekly toolbox talk. In addition, a Daily Safety Briefing will be carried out with the site team to discuss the previous day's work (and any learning outcomes) and the activities to be conducted that day (and the associated hazards and control measures).

6.2 Group Medical Provider & Health Surveillance

See SWP TOP-H&S-SWP-045 - Group Medical Advisor & Employee Health Surveillance - Rev.03 - 17 Jan 2022.

Thompson's have appointed the services of an independent occupational health service provider (TAC Healthcare) to provide fit for work medicals to all Thompson's staff. The scope of the medicals is determined by the tasks that the employee undertakes, and the associated hazards encountered.

The medicals typically include muscular skeletal assessment, eyesight checks, audio assessment, spirometry assessment, skin assessment, work at height assessment, operation of plant and vehicle

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assessment, hand arm vibration assessment and can include lone working and night shift working assessment.

Thompson's independent occupational health service provider also provides a statutory medical service to the Company to meet the requirements of the Control of Asbestos Regulations 2012 and the Control of Lead at Work Regulations 2002.

All employees engaged in asbestos removal are examined at no greater than two-year intervals by Thompsons appointed doctor. Employees engaged in hot working or who are at risk of exposure to lead are examined by the appointed doctor every year (or at intervals selected by the doctor) with additional blood lead tests at intervals specified for the appointed doctor.

Thompsons QHSE Department maintains an individual exposure record for each employee exposed to controlled substances.

Health surveillance records are handled with the strictest confidence and in accordance with the Data Protection Act 1998. All records are maintained for a period not less than 40 years and are stored safely and securely.

6.3 Subcontractor Management

Subcontractors are selected from our approved list of suppliers. To gain accreditation to the list Suppliers must firstly complete a subcontractor QHSE assessment questionnaire (TOP-PROC-SD-001). The completed questionnaire is then reviewed by the Thompsons' QHS Manager, who is competent to assess the suitability, capability and competence of the intended subcontractor/supplier.

Thompsons' H&S Director (Chris Dobson) assesses the suitability of an intending supplier / subcontractor by using their skill and trained, experienced judgement to evaluate responses, particularly a supplier's record and procedures for safety, environmental, quality issues and to check that an intending supplier/subcontractor's insurances are in place. Only if the submitted questionnaire is deemed adequate by the Thompsons' H&S Director, is the supplier admitted to the Thompsons' approved suppliers list (ASL).

Once appointed, the subcontractor is reviewed 12-monthly, in line with Thompsons Quality and Health & Safety Management Systems, and comments on a subcontractor's performance and attitude are fed back through to the Thompsons' H&S Director, and to other management through the Site Manager quarterly safety meetings.

Thompsons ensure that all activities carried out by subcontractors on Thompsons' projects are performed in a safe manner, and that adequate precautions are taken to ensure the health, safety and welfare of all employees and other stakeholders. The awarding of contracts by Thompsons is determined not only on the grounds of price and technical ability, but also on past safety record and present ability to carry out work safely and without risk to health or the environment.

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Management and Monitoring of Subcontractors

Responsibility for monitoring a subcontractor's performance lies primarily with the Project Manager and Site Managers. The Contracts Management Team, on-site EHS team and Thompsons' H&S Director also carry out regular on-site audits of the subcontractor to ensure safety and environmental compliance, respectively.

Thompsons site team will ensure satisfactory performance levels are maintained and should they fall below an acceptable standard, then the team will raise the matter with the contract management team and Directors. The subcontractor will be interviewed, and measures put in place to enable improvement. Should performance levels remain unacceptable, then the matter will be escalated. The ultimate sanction for poor performance will be removal from site and removal from the Thompsons' approved suppliers list.

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7. ACCIDENT AND EMERGENCY

7.1. Emergency Procedures

All personnel, contractors and visitors to the site are responsible for adhering to the existing emergency evacuation procedures. Accident, incident, near miss and emergency response procedures have been agreed and documented within induction.

A sign in/out will also be put into place to control access specifically to the CDM area.

Roles & Names

Emergency Controller	Chris Hind
Site Managers	Will Hind
Nominated Person	Site Manager or Supervisor or whoever is deemed appropriate by Emergency Controller

Guidance Notes

Alarm Sounding	Use Radio to contact work parties in all work areas request that all radios be turned to Channel 1 Message is – <i>All staff evacuate work area Immediately and return to Muster Point using the safest practical route</i> repeat Message and get acknowledgement from Area Supervisors that the message has been received and understood.
Roll Call	Site Manager should retrieve the sign in sheet from welfare cabins and use these to check that all staff are at a muster point. Once all names have been checked off Site Manager should inform Emergency controller via Radio that all staff are accounted for or who is Missing
Missing Persons	Site Manager will inform with the emergency controller of anyone who is missing and where they may have been working and or last seen
All Clear	Health and Safety Manager announces the All Clear via Radio Message is – <i>The Incident is over please check it is safe to return to work, seek out your supervisor for further instruction.</i>

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First Aid Emergency

Thompsons will provide First Aid at Work Trained Staff.

First Aid / Medical attention:

In the event of you requiring minor first aid treatment or feeling unwell please contact your Supervisor / Manager who will arrange for a ToP first aider to attend to you and will then contact Emergency services can be contacted by calling 3333/4444 on an internal phone or by dialing 01639 872222 from any mobile phone for Port Talbot or Llanwern.

In the event of any serious injuries or symptoms please call Emergency Services immediately.

Unforeseen Demolition events

1. Site Manager to stop all work immediately within the affected area.
2. Site Manager to report the incident to the TOP Protect management team and TOP H&S Manager
3. TOP H&S Manager will inform Port Talbot emergency services
4. Port Talbot Emergency services can be contacted by calling 3333/4444 on an internal phone or by dialing 01639 872222 from any mobile phone for Port Talbot or Llanwern.
5. Reassessment meeting to be held with TOP project management team. If required structural input will be received from the TOP structural engineer.
6. Amend RAMS and follow onsite review process
7. Recommence work once RAMS are approved

Containment Alert Asbestos Operative Emergency Procedure

1. Operatives will leave the asbestos working area as quickly as possible without removing PPE and RPE worn in enclosure/respirator zone. Information will be provided by the Site Manager.
2. Operatives will put-on transit overalls in the outer stage of the airlock (emergency sets placed on standby at the outside of the airlock entrance). Operatives will transit directly to the dedicated (segregated) CONTAINMENT refuge (Location Detailed in asbestos plan of works)
3. Operatives will then carry out primary decontamination consisting of hoovering of overalls and RPE, wiping of overalls and RPE using wipes and wash-solution provided in emergency grab bag. Primary decontamination will be conducted within the CONTAINMENT refuge, using the grab-bag primary decontamination equipment. PPE and RPE will be left in place.
4. Head count and communication will be maintained with the operatives within the segregated CONTAINMENT refuge by means of two-way radio

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5. When the “all-clear” has been given the asbestos removal personnel will return to the decontamination unit and complete full decontamination.

Thompsons Site Emergency Procedure:

1. If an emergency situation is observed within the boundaries of a Thompson’s demolition package area then they will alert other operatives by means of shouting or using the warning klaxon located within the approved fire point in each demolition package area.
2. On hearing the site emergency klaxon Thompsons operatives will cease works and will make the area safe.
3. Thompsons will immediately contact the site emergency services by calling 3333/4444 on an internal phone or by dialing 01639 872222 from any mobile phone for Port Talbot or Llanwern
4. Operatives will then transit to the designated assembly point (Thompson’s compound area) via the quickest, safe route. Care will be taken when crossing internal roadways to access the compound.
5. At the assembly point Thompsons Site Manager will conduct a head-count of personnel.
6. No one will leave site without Thompsons sanction.

Thompsons Procedure in event of contact with live services:

1. Operatives are to maintain a safe standoff distance from live services at all times.
2. If a live service is struck then works will immediately cease. Thompsons Site Manager will be alerted immediately.
3. Thompsons will immediately contact the site emergency services by calling 3333/4444 on an internal phone or by dialing 01639 872222 from any mobile phone for Port Talbot or Llanwern
4. An exclusion zone will be established at a safe distance around the damaged service. All persons will be prevented from entering this area until the service emergency response arrives and advises Thompsons that works are safe to re-commence.

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Thompsons Environmental Emergency

1. If a spillage of fuel (or any other substance which poses a hazard to persons or the environment occurs) then it must be cleaned up immediately. Operatives will adhere to COSHH assessments throughout. Suitable gloves must be worn to protect the hands and lower arms when handling fuels, oils and similar substances. Barrier creams and cleansing creams are available and should be used by operatives.
2. Thompsons will immediately contact the site emergency services by calling 3333/4444 on an internal phone or by dialing 01639 872222 from any mobile phone for Port Talbot or Llanwern
3. The area surrounding the spillage will be cordoned off to enclose the spillage as it is cleaned. No naked flames must be used adjacent to spillages or storage areas of flammable substances.
4. Spill kits will be made available within each package area. The spill kits will be used in accordance with the manufacturer's instructions.
5. All waste oils and fuels and contaminated rags etc, must be disposed of within the appropriate containers.
6. A supply of dam-it mats or drain sealers will be stockpiled and available in case of emergency and used immediately. The stockpile of mats will be at least equal to the number of drains at risk from a potential spill.

Environmental Emergency

If a spillage of fuel (or any other substance which poses a hazard to persons, or the environment occurs) then it must be cleaned up immediately. Operatives will adhere to COSHH assessments throughout. Suitable gloves must be worn to protect the hands and lower arms when handling fuels, oils and similar substances.

The area surrounding the spillage will be cordoned off to enclose the spillage as it is cleaned. No naked flames must be used adjacent to spillages or storage areas of flammable substances.

Spill kits will be made available within each package area. The spill kits will be used in accordance with the manufacturer's instructions.

All waste oils and fuels and contaminated rags etc, must be disposed of within the appropriate containers.

A supply of dam-it mats or drain sealers will be available in spill kits in case of emergency and used immediately.

All spills to be reported on '*Incident Reporting Form*' as per Thompson's procedures.

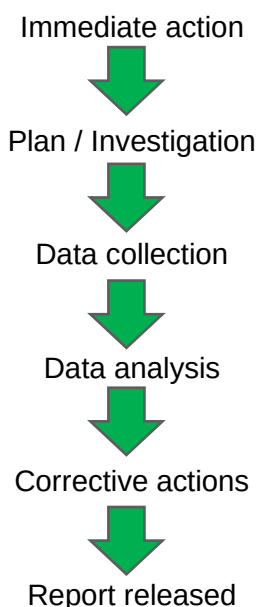
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7.2. Accident Reporting

Adhere to Safe Working Procedure *TOP-H&S-SWP-002 - Reporting of Accidents, Incidents and Near Misses* - Rev.03 - 17 Jan 2022.

Following any accident or incident it will be notified to the H&S Director within 24 hours. A full investigation will be conducted in line with Thompsons Accident Reporting Procedure. TATA and Perses must be informed of any accident or incident immediately.

Investigation timeline



The HSE team, working with the project management team, will inspect the scene of the accident/incident. The injured person and all the witnesses will be interviewed, and statements taken. Once compiled, the H&S Director will forward the report to TATA steel , a Director of Thompsons, and all other applicable parties. The H&S Director will also issue a RIDDOR notification to the HSE where required by the RIDDOR regulations. The investigation will determine the root cause of the accident/incident, and any actions that are necessary to prevent a recurrence. Thompsons will provide remedial actions to TATA steel.

Reports are to include the following information:

- ★ Date of accident/incident
- ★ Name of injured person / those involved
- ★ Occupation of injured person / those involved
- ★ Type of injury / incident
- ★ Location of accident / incident
- ★ Description of accident / incident
- ★ What medical treatment injured person received
- ★ Did the injured person attend hospital
- ★ Witness statements

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- ★ Photographs and diagrams as applicable
- ★ Root cause analysis

Should it be necessary to summon emergency services to the scene of an accident or incident they will be summoned by the project management team. Nominated access routes will be kept clear of obstruction at all times. Emergency telephone numbers will be prominently displayed on the site notice board and will include the following: -

- ★ Ambulance
- ★ Fire
- ★ Police
- ★ Local A&E Hospital
- ★ HSE
- ★ Contracts Management Team
- ★ Out of hours contact emergency telephone number (John Thompson – 07702 491 333)

Thompsons are required to report fatal and serious bodily injuries involving the workmen, or any other person, to the relevant authority by quickest possible means. TATA steel are to be advised immediately.

Any individual taken to Hospital (for minor first aid to serious injury) will be accompanied by a member of the Thompsons management team.

All dangerous occurrences and near misses will be reported to TATA Steel and reported for RIDDOR, where appropriate.

Thompsons operate a 'safety observation recording system' where EHS positive actions and EHS non-conformances (which would be classified as 'bottom rung of the accident triangle') can be simply reported and recorded, to enable analysis of trends.

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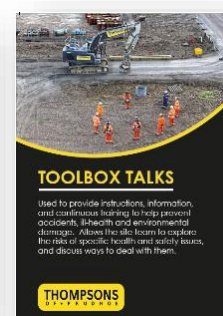
8. COMMUNICATION, REPORTING AND RECORDS

8.1. Communication of HSE Matters

In addition to the 'Key Safety Principles' we operate a series of 'Employee Communication Tools' which provides us with mechanisms to communicate QHSE matters, latest information, changes in legislation or recent LFE to ensure that we are actively promoting a positive safety culture across the business (all of which shall be deployed during the delivery of this project).

Employee Communication Tools

- ★ Toolbox Talks
- ★ Safety MEMO's
- ★ Safety Handbooks



8.2. Continuing Liaison

Each morning before work commences, the Site Manager will conduct a Daily Safety Briefing (DSB). The team will discuss the previous day's work and any learning outcomes. The team will then discuss that day's work, the associated hazards and control measures. In addition, toolbox talks (TBTs) will take place on a weekly basis (minimum). The Site Managers will highlight a specific topic(s) relevant to the works being carried out at the time. Operatives are encouraged to participate in these talks and to bring to light any problems or hazards encountered on the project. The weekly toolbox talk sessions will be recorded and the operatives will sign to prove they have attended them.

The Construction Phase Plan will be amended as necessary by Thompsons. Risk assessments will be carried out during the project to cover any unforeseen work or hazards prior to commencement of the project. During the project if the method of work changes due to unforeseen circumstances Thompsons will amend the method statement and enter the changes within the Construction Phase Plan (CPP). No work will be undertaken unless it is covered in the CPP and until the detailed Risk Assessments and Method Statements have been reviewed and cleared by TATA Steel representatives.

The following action is to be taken in the event of unforeseen eventualities arising during demolition, which require significant changes or affect the resources required: -

- ★ ToP to advise Client rep immediately.
- ★ Details of the health and safety issues and resulting eventualities are to be submitted to the Principal Designer as soon as possible.

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- ★ Details of re-design and the health and safety implications will be submitted to the Principal Designer. This will allow for consideration and agreement in sufficient time to ensure adequate consultation prior to the execution of the affected works.

Site Safety Observations

Throughout the duration of the project Thompsons Safety Observation system will be in place. All those involved in the project will be briefed on the implementation of the system and how to use it. Blank Safety Observation cards will be available from the welfare area and the office area. Post boxes are present in each of these areas to drop-off the cards. The data from the cards will be analysed and used to better improve site standards, thorough immediate improvements and the targeting of audits and training.

Scan this code with your mobile phone or other device camera to access the Thompsons Safety Observation Reporting System. The QR code will be visible in the ToP welfare area.



Your positive or negative Safety Observation will be sent to the H&S Department for review and action.

This will help us to commend good working practice or to make improvements to eliminate, prevent or reduce harm.

Health & Safety File

As work progresses all pertinent Health & Safety information will be collated and entered into the Health & Safety File for the project. The layout of the Health & Safety File and the required contents will be determined following consultation with TATA Steel/Perses.

Items typically included are (but not limited to): -

- ★ Description of the works conducted
- ★ Residual hazards
- ★ Residual services
- ★ Waste management information (types, quantities and tonnage of materials off site)
- ★ Waste transfer notes
- ★ Asbestos analytical monitoring (before works, during works and on completion of works)
- ★ Asbestos waste consignment notes

Upon completion of works the information will be passed to the Principal Designer, who will in turn forward it to relevant parties.

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8.3. Existing Records

At tender stage and following award of the contract Thompsons have been supplied with the relevant site information. Thompsons Contracts Management Team has reviewed these records and copies have been retained for reference during the planning and execution of works. This information together with Thompsons in-house Structural Engineers Reports and other Thompson's investigations will aid in the compilation of Method Statements to ensure that works are conducted in a safe manner and without risk to operatives, third parties and the public. The following documents have been received in the pre commencement stage of works to assist in the development of RAMS.

8.4. Complaints & Incident Procedures

The objective of the TATA Steel Complaints Standard is to establish a clear, consistent, and accountable process for the receipt, management, investigation, and resolution of complaints across all channels. Throughout the duration of the project Thompsons of Prudhoe and our site personnel will adhere to the requirements of the TATA Steel Complaints Standard.

If any Thompsons staff member receives a complaint specific to this project, then details will be recorded and will be passed to TATA Steel management without delay. Thompsons will then assist in any required investigation to determine root cause and improvement opportunities.

Where a breach of the SAT is experienced and/or a report of non-compliance with the AQDMP is received, the NSP should:

- As soon as possible, substantiate the complaint by considering the potential that construction site activities are contributing to the generation of dust;
- Where the dust is attributed to being generated by construction site activities, the NSP should ensure mitigation measures appropriate to the source of the dust (as detailed in the Construction Environmental Management Plan, or CEMP) are applied;
- Where there is no obvious source, then no immediate action should be taken, as it can be assumed that monitoring is attributable to other activities and issues controlled in accordance with the industrial emissions control procedure;
- Report back to the complainant to explain what (if any) action was taken and why; and,
- Note the time, date, name, and contact details of complainant in a complaints log.

The monitoring should be undertaken in accordance with the CEMP, including using data to determine the potential outcome. Therefore, this document should be consulted.

The remainder of this report sets out how monitoring and reporting is undertaken as part of the industrial permitting activities. The extensive array of air quality monitoring activities should explain how any data outages at any one monitor in the vast network of monitoring equipment will be managed, i.e. checks against Defra monitoring equipment near sensitive receptors in Port Talbot itself.

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Internal Complaints

Internal complaints are made by employees and contractors on-site to their local site representative.

However, at Port Talbot, if an employee or contractor would like to report an incident they will need to do this by visiting DCP, any other sites will visit their site environment representative to inform them of the incident. DCP or the site environment representative will take the details of the incident and take photographic evidence which is sent to the claims team for review. The employee/contractor will also be advised to send their details to the Claims Team via email.

External Complaints

Ensure all complaints are recorded to allow them to be recorded on the TATA Steel UK Environment Complaint System Environmental Team | Cases | Salesforce where they can be tracked.

Refer to TATA Steel Environment Standard – Complaints document for additional guidance.