

Servicing and delivery management plan

Proposal : 6 James Street, Pontardawe - Change of use from pub to 2 no. commercial units at ground floor, 5 no. flats at first floor, demolition of existing rear and side extensions and construction of a two storey rear extension (with storage in roof space) together with new bike store, bin enclosure, bike racks, means of enclosure, gate and associated external alterations and surfacing

Details of the number of deliveries

The number of deliveries will be kept to a minimum. It will depend on the business entering the building. The space is designed for small businesses, therefore movements associated with deliveries are likely to be small. It is anticipated that the business owners or staff will deliver the majority of products to the commercial units in their cars. Where that is not possible it is anticipated that the largest delivery vehicle will be a transit-sized van.

Times of deliveries

All deliveries will take place outside the hours of 8.00 am to 9.30 am and 2:30 pm to 4 pm during school term times - managed without causing conflict with school pick and drop-off times.

Type of vehicle

There shall be no deliveries over 3.5 tonnes shall access or leave the site via any route.

Arrangement and management of opening of access gates

The business owner/staff are present at all deliveries and provide an opening of the access gate if needed.

Refuse collection provision

Dedicated refuse management is provided in the internal courtyard, business owners or staff will prepare refuse bins for collection during dedicated times. The owner and staff ensure the bins will be placed back to their original location after collection.

Details of how deliveries will be managed without having an unacceptable impact on local amenities.

Given the restricted parking arrangements deliveries will be timed outside of public opening times between the hours of 07.30 and 08.00. The timings of deliveries will be recorded by staff. The applicant will review the delivery records each month. If deliveries are occurring outside the specified hours, then a revised DMP shall be submitted to the LPA within 2 weeks of the delivery review.

In order to manage safe customer parking and safe access to pedestrians and cyclists during deliveries a plan will be set in place to ensure that deliveries are made outside of public opening times. Where this does not take place staff will assist with the parking of the delivery vehicle within the car park at prearranged times.