



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

Specification – Lot 4 Only

Arboricultural Services for Neath Port Talbot CBC

Tender Reference No. [REDACTED]

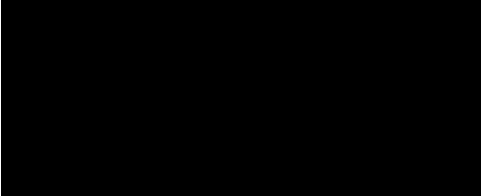
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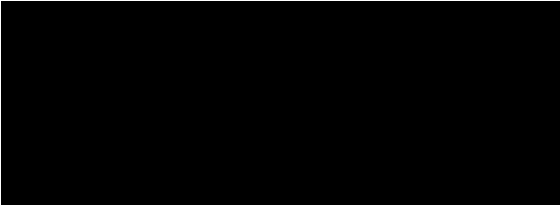
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Section 1: Introduction

Contractors with the adequate skills, equipment, certification and resources are required to undertake Arboricultural Services for Neath Port Talbot County Borough Council as detailed below:

All the listed work has been geographically grouped into seven Lots.

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- **Lot 4 – Neath Area (sites 22 to 27)**

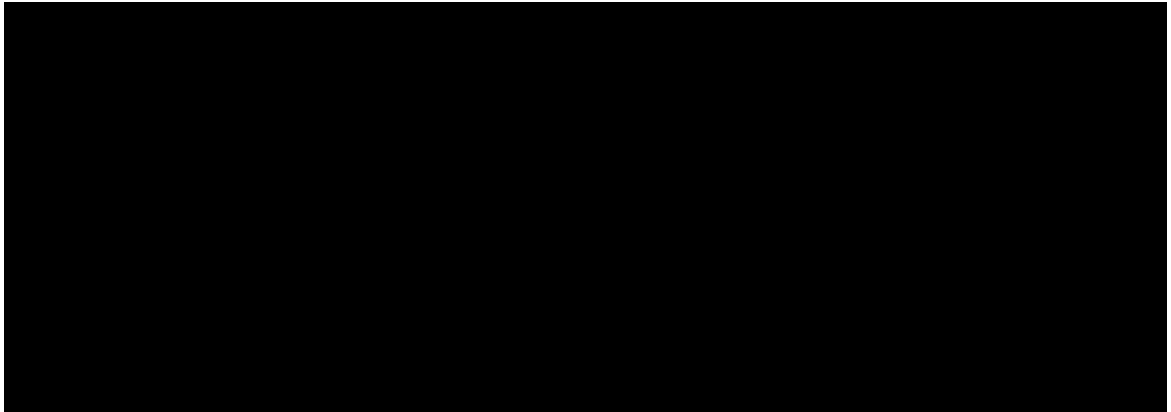
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Note: Contracts will be issued for each Lot and not for individual sites.

Section 2: Lot Details

Lot 4 – Neath Area (sites 22 to 27)

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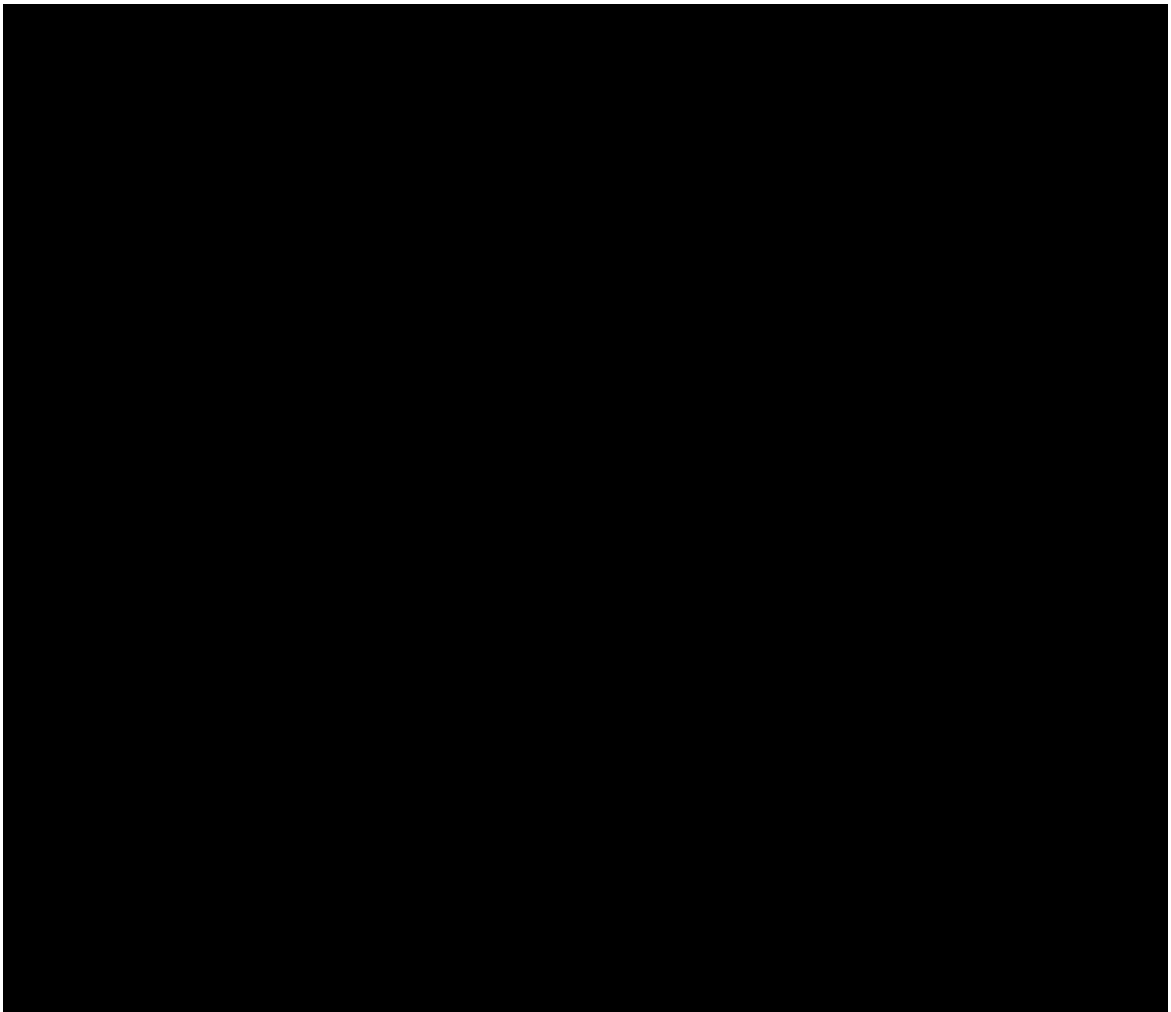


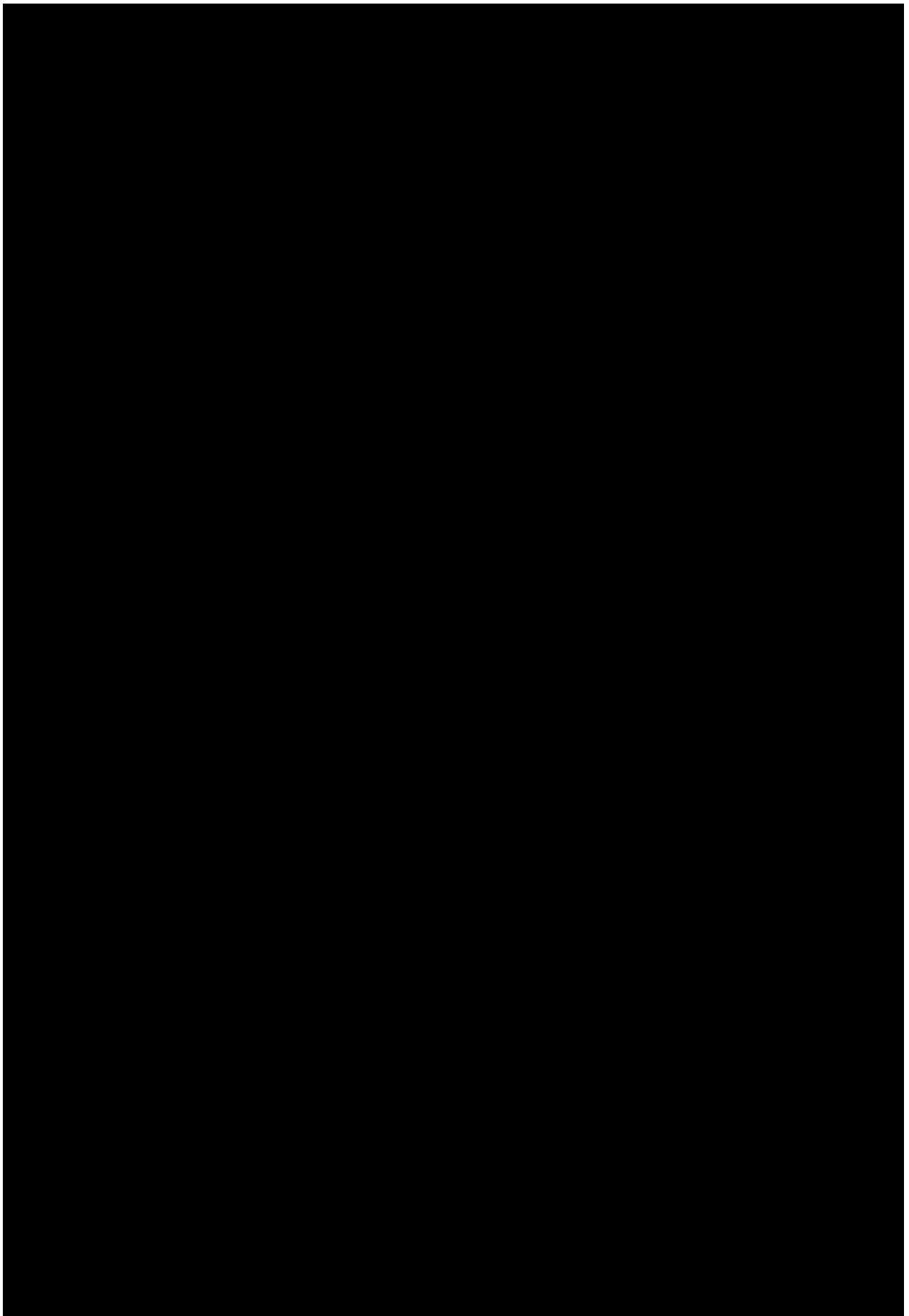
- **Site 23: Llandarcy Village, Llandarcy, Neath SA10 6HZ**

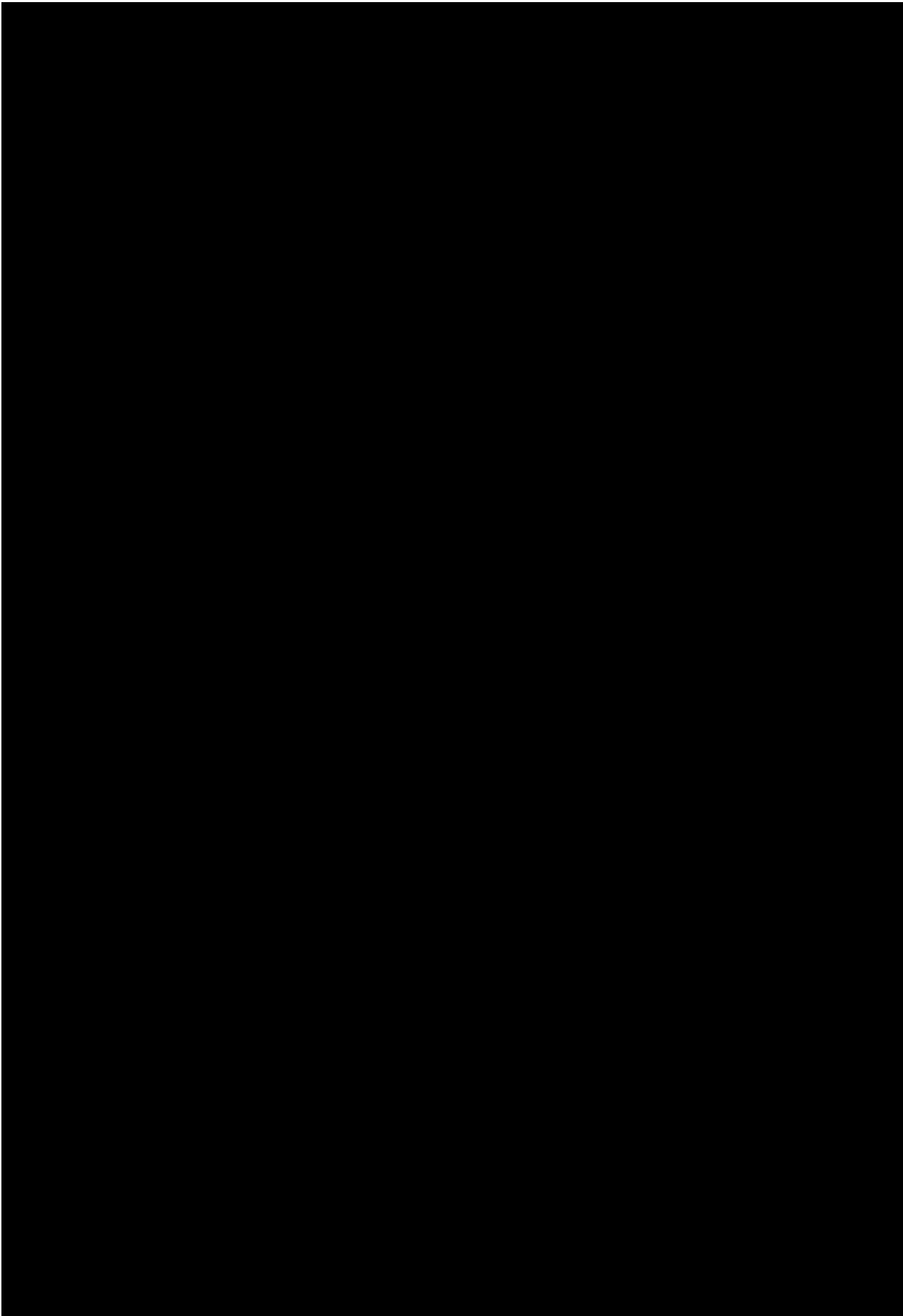
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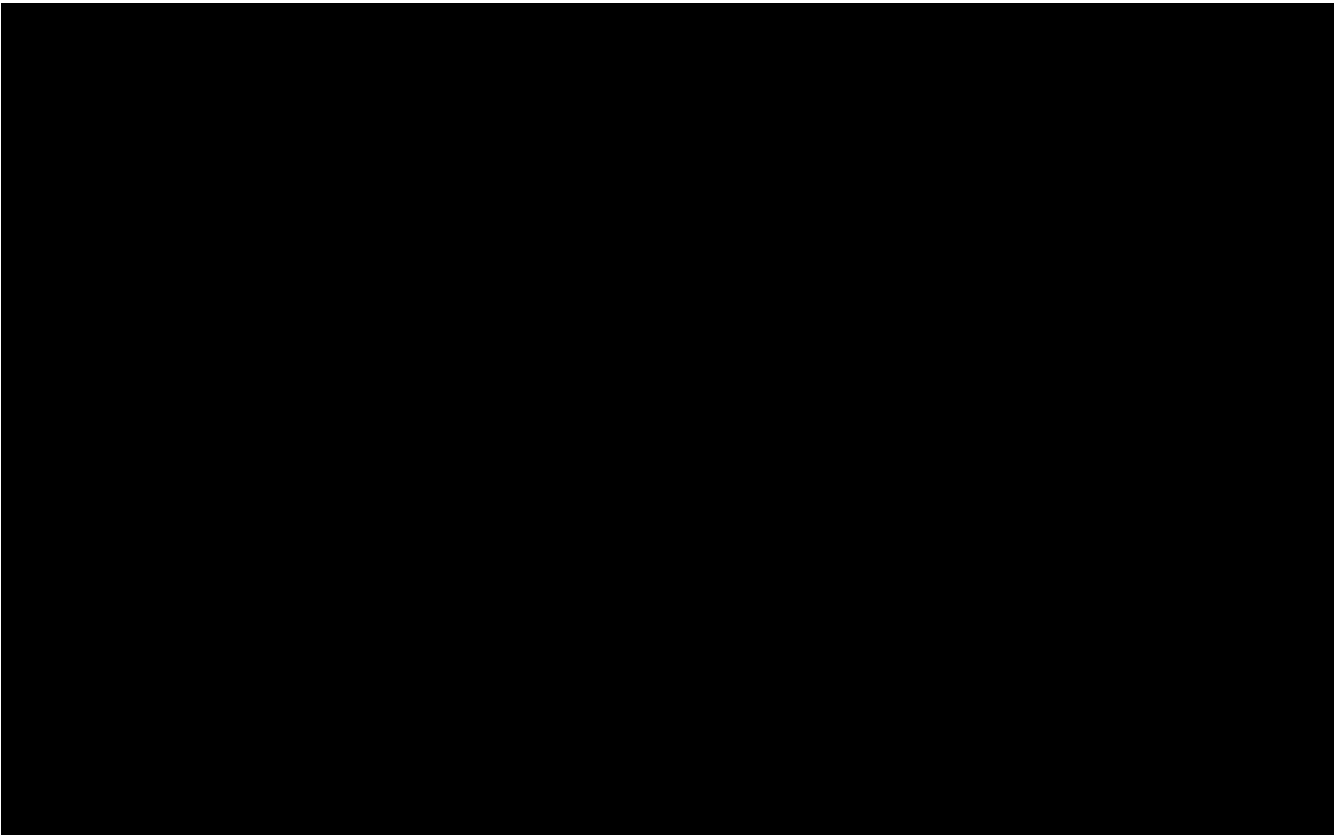
- Remove 1 (one) Elm (T1), 1 (one) White Willow (T2), 1 (one) Ash (T3) and 5 (five) Poplar (T4 - T8) in the locations shown on the attached plan.
- All timber and brushwood is to be cleared from the site.

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Section 3: Contractor(s) Responsibilities

The above list and attached plans show the location of the works but it is the contractor's responsibility to ensure that all trees within the specifications are accurately identified and removed or pruned to the required standards.

Traffic Management

- In compliance with the Safety at Street works and Road Works code of practice all traffic management for vehicles and pedestrians will be the contractors responsibility.
- Prior to the start of any work which requires traffic management on a public highway a written application to the highway authority must be completed and authorisation received.
- All staff or subcontractors who are installing and managing traffic control must have the relevant operators and supervisory certification.
- All traffic management on highways with a speed limit of 50mph or above must be constantly attended for the entire duration of the work by suitably qualified staff.

Utilities

- For work in the vicinity of overhead and underground services all arrangements and checks for the disconnection of electricity supplies and other utilities will be the contractors responsibility.
- All operators working in proximity to overhead power lines must have the relevant Utility Arboriculture (UA) units.

Access to Working Areas

- The removal and reinstatement of fences and barriers to obtain access to the working areas will be the contractor's responsibility.
- All reinstatement work will be to the same or a higher standard than the original condition of the structure.
- If access across private land is required prior to any work written permission from the relevant landowners must be obtained.

Working Hours

- Unless agreed with the Supervising Officer the working hours will be within the period 8am to 5pm Monday to Friday.

Tree Preservation Orders / Conservation Areas

- Unless informed accordingly the contractor will be responsible for obtaining permission to undertake any contracted work on legally protected trees.

Safety Inspections

- Compliance and cooperation during all site safety inspections will be a requirement for all contractors regardless of the monetary value, location or time period.

Timber and Brushwood Clearance

- Unless stated in the specification or agreed with the Supervising Officer all timber, brushwood and woodchip is to be cleared from every site.
- If any timber and / or brushwood is left on site overnight, it is the contractors responsibility to ensure that it is left in a safe and secure location.
- The disposal of woody waste must be undertaken in accordance with current good practice and legislation.

Retained Tree Stumps

- Unless otherwise stated or agreed with the Supervising Officer, all removed trees are to be cut to within a minimum height of 30cms of the existing ground level.

Stump Removal

- Prior to any stump grinding operations checks for underground services and utilities will be required and will be the contractors responsibility.
- Stumps removed by grinding will be removed to a minimum depth of 15cms below the existing ground level.
- Excess wood shavings will be cleared from the site and all grass verges will be reinstated with multi-purpose topsoil as specified in BS3882:2015 Specification for top soil.
- To allow for any future settlement the reinstatement will be adequately levelled and compacted and between March and October grass seed will be sown and raked in at 25 to 30 grams per square metre.

Damage to Property

- The compensation, repair and reinstatement of any damage to local authority infrastructure or third party property caused by the tree work operations will be the contractor's responsibility.

Water Protection

- The control and prevention of contamination and interference to ground water, drains, watercourses, ponds and lakes is the contractor's responsibility.
- It is expected that the guidelines and recommendations in the UK Forestry Standard will be followed at all times.

Protected Species

- All checks for protected species such as bats, reptiles and nesting birds will be the contractor's responsibility. Dated evidence of all monitoring and checks will need to be produced during the Supervising Officers' site inspections.
- The pruning and removal of trees must comply with BCT (Bat Conservation Trust) guidance for potential bat roosts.
- All works will be subject to a pre work check by a suitably experienced and qualified person for protected species such as nesting birds, bats, otter, badger, reptiles and amphibians and any other protected species.
- Any work in close proximity to lakes, ponds and watercourses during the time of the migratory fish embargo (15th October – 15th April) will need to be adequately monitored by a suitably experienced and qualified ecologist.

Ash Dieback Work

- Due to the fragile and potentially unstable condition of infected Ash trees, where possible the use of a tree shears or a grapple saw is recommended.
- If this is not possible all site staff will be expected to have completed relevant training in dead and dying Ash tree removals and prior to any work evidence of recent training and a detailed method statement will be required.

Section 4: Further Information

All work must be undertaken in accordance with current good practice and *BS3998:2010 Tree Work – Recommendations*.

Completion Date

- All work to be completed by the **30th June 2024**.

Invasive Non-Native Species (INNS)

- Please note that if there are any Invasive Non Native Species (INNS) in the vicinity of the working area all site work must adhere to current legislation, Welsh Government guidance and specific biosecurity measures to reduce the potential risk of their disturbance and spread.

4.1 Required Information – Prior to Contract Award (i.e., during Tender Evaluation)

- Prior to Contract Award, Tenderer(s) must provide evidence of the following:
 1. Planned daily working hours and the starting and estimated completion dates for individual sites.
 2. Generic Risk Assessments and Method Statement examples.
 3. Relevant training records for all staff including subcontractors.
 4. Qualifications and certificates of competence will include but are not limited to the use of a chainsaw, wood chipper, stump grinder, tree climbing / aerial rescue, traffic management, first aid and trauma response for all tree work and site operatives.
 5. Current LOLER inspection records for all PPE, rigging equipment, MEWP's and lifting machinery.
 6. PUWER records for machinery, tools and equipment.

4.2 Required Information – Prior to Contract Commencement (i.e., before starting work)

- Prior to the start of any of any work on-site, the successful Tenderer(s) must provide the following:
 1. Site-specific Risk Assessments and Method Statements.
 2. Copies of insurance certificates for all current policies for Employers' Liability, Public and Products liability, Professional Indemnity and hired in plant.

No orders will be issued and no site work is to be undertaken until the Supervising Officer has confirmed by email that all the required information is correct and adequate.