

METHOD STATEMENT



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Prepared by:	Name: Dave Cobern	Signed	Date 27/06/2023
Reviewed by:	Name:	Signed	Date
Revision Detail			
Revision No.	Revision Detail& Issue Status	Completed by:	Issue Date
NOTE: All REVISIONS completed will be UNDERLINED to highlight and show changes made after first issue. Where DELETION required, double strike through [e.g. text No Longer Required].NOTE: Where updating a previously revised document, convert previous revisions <u>UNDERLINED</u> back to NORMAL TEXT and DELETE text that was previously double struck through			

PART ONE:

Method Statement Details:

Method Statement Title:	Soft Strip
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Overview of Scope:

- The following paragraphs are intended to provide an overview of the project soft strip giving an outline of the work to be conducted and the systems of work to be adopted. It is subject to review and finalisation of planning. Where appropriate, discreet elements of the work shall have a risk assessed method statement issued.
- A general rule shall be applied of NO ACCESS to demolition work areas and drop zones. Whilst demolition is in progress the Demolition Manager has absolute control of the working area. Anyone wishing to access the area SHALL ONLY DO SO WITH HIS EXPRESS PERMISSION and will normally be accompanied during any site inspection. It will become necessary during demolition tasks of significant size to implement a permit to enter system; this will be controlled and issued by HCD Demolition project team.
- Ensure all service isolations required to conduct the works have been identified, the services proved dead and disconnected or appropriate service isolation certificates have been raised purging certificates in place.
- Access at height will be from a tower scaffold or podium steps, Mewp (Mobile elevated working platform) within the buildings.
- Operative at height must be in clear contact with banksman at ground level.

There shall be build-up of materials on the building floors at the designated drop zone locati

Sequence.

- Working from the building access points in a methodical fashion, operatives will remove the following items:
- Any items that require removing which are situated at height will be accessed off scaffold towers. Such towers must be erected in accordance with the manufacturer's instructions or Mewp (Mobile elevate working platforms)
- Materials removed are to be carried to a skip if it is outside the building or, if the skip is at a distance away, place outside the building for transport by skid steer loader to the skip.

Items to be removed.

- Internal Architraves Ironmongery, Doors & Frames
- Skirting Boards, Shelving, Curtains & Blinds
- Kitchens
- Toilet Cubicles, Sinks, Toilets
- Loose Furniture
- Windows internal, Frames, Window boards
- M&E Removal
- All ceiling finishes, Suspended ceilings Stud partitions & Plasterboard, wall tiling & glazed screening.
- Floor coverings including screed and adhesive raised access floors, carpet, floor tiles.
- Removal of Partition walls timber, metal Stud plasterboard / ply cloaked, Ceramic finishes.
- Internal Masonry non-structural walls
- Waste

Process

- Operatives are to make an assessment of each item they come across with regards to manual handling. Crews are to be trained in good manual handling techniques and the need to ask for help (additional personnel or mechanical means if the item cannot easily be picked up and

carried by an individual)

- If you cannot comfortably lift and carry an item you wish to remove, speak to your supervisor, and gain assistance from colleague or mechanical plant. DO NOT lift and carry a load that is too heavy, too bulky, too unwieldy, prevents you seeing where you are going or has a centre of gravity away from your body.
- Items being removed are to be placed into the appropriate skip [e.g., wood, metal, plastic or General] to maintain separated waste streams and to maximise opportunities for offsite recycling.

Description of Works & Safe Working Arrangements:

Asbestos

- Where asbestos has been located within the R & D Demolition and Refurbishments Survey for the building this will be removed under a different RAMS by others prior/during soft strip process. Should any further unidentified or suspect materials be uncovered during the works, all work in that area will cease and the area will be barriered off until the suspect materials have been identified.
- As a part of the briefing process for this work procedure, operatives shall be made aware that although asbestos may have been found in the destructive survey and removed in advance or being removed as part of the soft strip process there is a possibility, given the age and nature of the building, that additional asbestos may be discovered during the removal of loose items/soft strip stages.
- All remaining asbestos must be clearly marked up **Yellow** for NNLW and **RED** for licenced work both by the letter A with an arrow to the material.
- If personnel suspect that any material is made up of some sort of asbestos, work is to stop immediately, and site supervisor informed. The area will then be sealed off and signs positioned stating that there may be asbestos present. A sample will be taken and analysed – if proved negative, works may resume, appropriate certification is issued, and works can recommence.
- Site supervisor to ensure all asbestos has been removed as far as reasonably practicable prior to soft strip being undertaken.

Services

Hold Point

Ensure all service isolations required to conduct the works have been identified, the services proved dead, and the appropriate service Isolation, Disconnection or purging certificates have been raised; Termination of services to be completed prior to any work commencing

- Fuse boards in bound cable must be cut as proof of disconnection.
- Armoured cables must be traced to the incoming point and a physical cut must have been made prior to any removal work. Otherwise treat as live.
- Electrical components / equipment. Ensure no cables are attached that pass-through walls as source cannot be traced. If so, seek advice before removal from your supervisor.
- Electrical wiring will have a disconnection notice. Any wires passing through a Party Wall or into an area not assessable and have not been cut off are to be treated as live until proven otherwise.
- All overhead cables to the building must cut at the building side, sleeved, or treated as live.

- Service termination, isolation, purging Certificate to be attached to this method statement

Supervisor NameSignature..... Date.....

Do not continue past this point unless signed off by Supervisor/Manager

Preparation for soft strip

- Clear the general area within the segregated work area of all unnecessary equipment and obstructions.
- Transfer the appropriate Plant, Tooling, Equipment and materials required for the soft strip into the area.
- Erect barriers and appropriate signage around the works area to prevent access by unauthorised personnel.
- Set-up an initial designated lay-down area for removed items / material segregation.
- Access at height will be from a tower scaffold or podium steps or MEWP within the buildings.
- Operative at height must be in clear contact with banksman at ground level.
- There shall be build-up of materials on the building floors at the designated drop zone/ stockpile locations and cleared at regular intervals.
- Take off curtains, blinds and any other window coverings using appropriate hand and power tools and place in the centre of each room for disposal.
- Empty all drawers, cupboards, cabinets etc and place material in clear plastic bags for disposal.
- Gather up any loose objects, separate into different waste streams for deposition in respective skips.
- Remove any remaining items of furniture and transfer to skip
- Carry all stockpiled materials from each room out through the designated access routes to the skips.
- Ensure that the operatives are fully conversant with HCD's procedure for deposal of material from height.
- Clearly identify and mark up the location of the designated drop zones (When required)
- Erect Heras fence panels at ground level around each drop zone area
- Position the drop zone signs on the fencing and on the inside wall of the building at the designated locations.
- Operative at height to ensure he has the attention of the banksman at ground level before

dropping the material.

- Regularly remove the arisings from the drop zone area and place into the respective waste skips on site

Removal of Architraves, Doors & Door Frames

- Architraves will be removed by placing a bar between the frame and Architrave apply pressure to force the Architrave from the frame.
- Accessible door furniture will be removed using hand tools and placed into a bin for removal to the appropriate skip. Doors will be removed in the same way as cupboard doors i.e. place a bar between the door and the frame and apply pressure to force the hinges from the frame. Fixings will then be removed from the door allowing disposal of the door and its fixings in the appropriate waste stream.
- The door frame will be removed by working a bar between the frame and the wall [using a sledgehammer or club hammer if necessary] and applying pressure to remove the frame from the wall. Once removed, the timbers and fixings will be disposed of to the correct waste stream.

Removal of Skirting Boards, Shelving, Handrails, Curtain & Blinds

- These will be removed by placing a wrecking bar behind the skirting boards, pulling the bar away from the wall thus forcing the skirting boards free. Removed skirting boards will be placed in the timber skip.
- The shelving and handrails will be removed in the same manner as above.
- Curtains/ blinds will be removed from there rails by hand accessed by a podium and removed to a skip the rail will be pry-bared off the wall in the same manner as shelving pending on the material will depend on which skip the rail will go into

Removal of Kitchens [e.g., kitchen units, other fixed cupboards]

- Doors will be removed by use of a bar placed between the door and the frame, which will put pressure on the hinges and remove them from the frame. Where practicable, Ironmongery will then be stripped by hand and placed in a bin for disposal to the metal skip; the door will be placed in the wood skip. Drawers [where present] will be removed from the runners and placed in the skip.
- Cupboard frameworks will be removed by working a bar between the framework and the wall, applying pressure to the bar to push the framework away from the wall. The bar may be knocked into position by use of a club hammer/sledgehammer if required. Once the framework is removed from its position it will be broken up and placed in a skip
- Any sinks present will be unscrewed and lifted out of position before being placed in the metal skip. Worktops will either be unscrewed or forced off the carcass with a bar with the arisings suitably disposed of
- Appliances will be disconnected and removed by sack barrow or machine to the correct waste stream.

Toilet Cubicles Sinks and Toilets

- The cubicle will be pry-bared from the wall and floor and carried out by two operatives for disposal down the established recycling route.

- The sinks will be removed with the cupboards as described earlier above in kitchens section
- The toilet and cistern will be removed with a pry-bar placing the bar between the wall and the cistern, and the floor and the pan the cistern normally plastic will be removed to a skip the pan will be set aside for removal later.

Loose Furniture

- All loose items will be carried out between the operatives into their relevant waste streams and disposed of into skips where possible item will be reduced down and different materials separated.

Window internal, Frames, Window boards, Removal

- The beads will be removed with hand tools the glass will be lifted out with suckers and placed to one side NB operatives must be in long sleeved shirts or wearing jackets.
- The frame can be removed by using a re-sip saw to cut a section out of the upright once this is done a pry-bar is placed between the frame and the wall and forced inwards.
- Once the frame is removed the window board will be removed in the same manner with the pry bar the board may need cutting across the middle
- All material will be sent via the transit route to the correct skip.

M & E Removal

Before any M & E is removed the Supervisor will double check that -

- All armoured electrical cables have a physical cut through them.
- All gas services are cut-off and purged.
- All water services are cut off and the heating system is drained down.
- All certification is in place and signed off in the site file.
- All asbestos areas to be marked up and or removed.

Hold Point

Recheck if isolation certification has been used for these works

Supervisor NameSignature..... Date.....

Do not continue past this point unless signed off by Supervisor/Manager

Pipework

- All pipe work will be cut out using a combination of cut-off saws and reciprocating saws access will be from podiums, alloy, scaffold towers, Mewp's.
- All heavy gauge pipe work will be cut out using Oxy-Propane cutting equipment. Before any hot works take place, a valid hot works permit must be in place and the oxy propane Rams explained to all operatives involved. All pipe work will cut into manageable pieces access will be from podiums, alloy, scaffold towers, Mewp's.
- High level pipe work will be accessed from a podium or alloy scaffold tower or Mewp which will be set up by an operative with valid PASMA training and hold a current Mewp operators card

- All non-ferrous pipe work will be loaded into a lockable enclosed bin ready for recycling. Ferrous pipework will be stock piled ready for removal by machine for recycling.

Cable Removal

- Cables will be removed using a combination of side cutters, reciprocating saws. Cut-off saws may be used for heavy duty armoured cable, but a valid hot works permit must be in place. All cables will cut into manageable pieces and loaded into a lockable skip for recycling.
- All arisings are placed in the correct skips and removed from the working area
- Each building is to be snagged to ensure all the specified material is removed and the rooms have been cleaned through.

Removal of Ceilings & Suspended Ceilings

- These works will need to be undertaken from the portable scaffold tower, with an exclusion zone set up to cover the area being worked. Operations are to cease as and when the exclusion zone requires clearing up – access into the zone is prohibited at all other times
- Ceiling tiles will be removed by lifting the tiles upwards, turning them and then pulling them down through the frame. They will then be handed down to ground level for placing in a bin ready for disposal to the appropriate skip.
- Once the tiles are removed, the frame can be cut using handheld tin shears, picked up off the ground and taken to the metal skip for disposal

Floor coverings removal

Carpet Vinyl & Tiles

- The carpet or vinyl or will be cut into manageable pieces and taken up using bulldog scrapers or pry bars. The carpet track will be lifted by use of pry bars.
- Carpet tiles will be lifted in the same manner. If areas are heavily bonded to the substrate a 110V carpet / tile lifter will be used.
- The material will be removed to the designated skip via the established waste transit route
- Carpet tiles will be lifted with a pry-bar and stacked into manageable piles to be taken to skip via the waste transit route

Removal of Partition Walls

- **Timber & Plasterboard**
- These will be removed by operatives breaking the plasterboard cover to reveal the timber frame. The plasterboard will be removed using bars by prising the plasterboard away from the frame. This will then be collected and placed into segregated skips with the debris swept up, placed into a wheelbarrow for transport to the same skip.
- Operatives will then remove the noggins between the main frames by hitting downwards with a sledgehammer/club hammer. The main frame will be removed in a piecemeal manner by operatives hitting the timber sideways at the bottom of the piece to be removed again the resulting timber will be disposed of accordingly

- The section of frame fixed to the floor will be removed by being prised away from the floor by a bar, which may need knocking into position by sledgehammer/club hammer. Fixings left in the floor will be removed by a nail bar or, if this proves difficult, will be bent over. The same applies to the section of the frame fixed to the ceiling but note access off the portable scaffold tower will be required with a suitable exclusion zone set up around the area of work.
- Partitions consisting of plywood rather than plasterboard will be removed in the same way, with the plywood going to the timber skip.

Metal Stud Partition walls

- removal of the plaster board is done in the same way as previously described the metal stud have sharp edges and the screws have very sharp points care must be taken when man handling this type of stud, removal of the stud is normally by reciprocating saw access may be needed via a podium scaffold.
- The metal is to be placed in the recycling skip via the established waste transit route.

Ceramic Tiled Finishes

- Hilti TE 700 breaker rams must be used with these works.
- Operatives involved in the removal procedure will wear appropriate eye and hearing protection throughout the works following the above rams. With the use of 110V small hand-held breaker fitted with wide chisel attachment the operative will proceed to remove the items and bonding adhesive from the wall.
- The material will be moved with a shovel into piles due to the sharp nature of the product.

Glazed screening

- will be separately assessed in a small addendum should it be required to be removed by hand if it can be left for the machine this is the preferable option.

Masonry non-structural wall removal

- Access to the walls will be created using mobile towers podiums, Mewp's all operatives erecting such equipment will hold a valid PASMA qualification and will be competent to do so or hold the correct in date Mewp card.
- The wall will be reduced brick by brick in a top-down fashion using sledgehammers or 110v handheld breakers (if hand held breakers are used a HAVS register will be kept on site with the trigger times recorded by the supervisor)
- The operatives will start at the centre of the walls and work back towards the corners to maintain stability throughout the works.
- The arising from the works will be cleared at regular intervals to avoid the over loading of floors and to keep the work areas clear as possible. To avoid any risk of dust the work areas will be sprayed down with a water at regular intervals taking care not to over soak.

Waste removal

- All waste will be removed from the areas via the waste transit routes. All waste will be loaded directly into 40-yard bins located adjacent to the works. These bins will be labelled and controlled by the charge hand to prevent cross contamination. They will be loaded by hand or

by Bobcat or demolition excavator D-Rig fitted with a hydraulic rotating grab where possible.

- All waste will be separated in the work area for recycling where possible. All metals will be kept separate and loaded into bins for recycling - to comply with the Waste Duty of Care: Code of Practice. Transfer notes will be held in the site file and copies issued to client on request or handed over in the Health and Safety file at completion of works.
- Full detail for clarity on waste transfer and consignment notes.
- In line with the Waste Duty of Care: Code of Practice (2018), Non-hazardous waste transfer note copies will be kept for two years. One copy kept by the transferee and one by the transferor of Non-hazardous waste. Hazardous waste consignment note copies should be kept on site for three years (one copy kept by the consignee and one copy kept by the consignor of hazardous waste).

• **If in Doubt Question your Supervisor about the MS or do not do it**

PART TWO:

Personal Protective Equipment Requirements: [delete as applicable]

PPE Type				Required	Details & Specification Required					
										
Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	No	

Various PPE Requirements throughout Task:

Hi-Vis Clothing [high speed roads, railways, DLR]		Class 2 Orange Hi-Vis Vest & Class 2
Hard Hat / Safety Helmet [impact levels]		Hard Hat
Protective Footwear [toecap, midsole, slip, chemical]		Boots, including ankle support, toecap & midsole
Gloves [abrasion–cut–tear–puncture / chemical]		Mechanical hazard rating [4-1-3-1
Eye Protection [glasses / goggles – impact, dust, liquids, welding]		EN166 Glasses Class F Goggles class B
Respiratory Protective Equipment [dust / fume]		FFP3 Dust & Mist disposable half masks
Other:	Disposable white coveralls Boiler suits to	type 5/6 Class 3 marked EN ISO 20471

Personal Fall Protective Equipment Requirements: (if no go to Statutory Inspections, Site Monitoring & Certification Requirements)

Are 'Work at Height' operations required during the completion of the works?	No
Has the 'Work at Height Regulations' hierarchy for management and selection of work equipment been applied?	
Full Description of 'Work at Height' Operations required and work methodology:	
Operation 1.	
Fall Protection Equipment Required:	
Operation 1.	
Designated anchor points to be used for the works:	
Operation 1.	
Has a work at height rescue plan been developed?	

Statutory Inspections, Site Monitoring & Certification Requirements: [delete as applicable]

Manual Handling		Mobile Tower, & Podium Steps	Yes/No
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Permits, Hold & / or Control Points: [delete as applicable]

Permit to Work [High Risk Activity]	Yes	Hot Works Permit	Yes
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Plant, Deliveries & Work Equipment

Anticipated Delivery & Waste Removal Vehicles: [delete as applicable]

Waste Skip Removal Lorries inc RoRo	Yes		
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Small Plant & Work Equipment: [delete as applicable]

Mobile Scaffolds, Podiums	Yes	Reciprocating Saws 110v /Battery	Yes
'Stihl' Saws, Grinders & / or Abrasive Wheels	Yes	Task Specific Lighting	Yes

Materials & COSHH

Materials to be Used:

- None
-

COSHH Materials to be Used: [see Appendix for COSHH Assessments]

- Petrol
- Diesel
- Engine Oil

COSHH & Materials Storage Arrangements: [delete as applicable]

Emergency Spill Kit Available [Chemical]	Yes	Lockable	Yes
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F200 – METHOD STATEMENT



Refuelling Arrangements: [delete as applicable]			
Emergency Spill Kit Available	Yes	Double Bunded & Lockable Unit	Yes
		Designed Fuel or Gerry Cans	Yes

Emergency Arrangements:	
Accidents & Incidents reported immediately to:	Brent Payne
Refer to induction information posters:	

Risk Assessments Review			
Risk Assessment Title:	Risk Assessment Number:	Completed By:	Issue Date:
Potential Severity of Work Activity: [strikethrough as applicable]			
First Aid Incident	Lost Time Incident / RIDDOR	Major / Fatality	
Likelihood of Harm from Work Activity: [strikethrough as applicable]			
Unlikely	Possible	Probable	
Numbers of Workers Exposed to Hazards: [strikethrough as applicable]			
1 to 5	6 to 15	15-plus	
Overall Risk AFTER Controls: [strikethrough as applicable]			
LOW	MEDIUM	HIGH	

Method Statement Communication		
Communication Methods:		
Method Statement Briefing – to be completed prior to the commencement of the works	DABS or Pre-start Briefing – prior to the start of works daily, the Site Supervisor responsible for the works will brief the operatives on the planned and scheduled works – re-iterating the safe systems of work to be employed;	
Person[s] Responsible for Method Statement Monitoring & Compliance Communication:		
Name: Brent Payne	Name: Dave Cobern	Name: Dave Cobern
Position: Supervisor	Position: Contract Manager	Position: Director
Company: HCD Ltd	Company: HCD Ltd	Company: HCD Ltd

ACCESS & EGRESS

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Hourly		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS / PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
ACCESS TO & EGRESS FROM AREAS OF WORK.	<u>Trailing cables</u> extension cables, portable lighting cables.	M	Ensure that all trailing leads are kept tidy and routed away from walkways.			L
	<u>Damaged floor surfaces</u>	M	All access / egress routes will be of a suitable hard-wearing material for their intended purpose & properly maintained.			L
	<u>Spillages</u> Liquid on floor surface	M	Clear up any spillages immediately as these will become slippery and dangerous. Always use the correct signage whenever there is any floor cleaning being undertaken.			L
	<u>Unprotected edges / openings</u>	M	All open edges to be adequately protected with correctly designed and installed handrails.			L
	<u>Sloping surface</u> <u>Uneven steps</u> <u>Changes in floor levels</u> <u>Poor lighting</u>	M	- All access / egress routes need to be adequately lit, of suitable size and construction for the purpose intended to ensure safe, easy access and egress. - Emergency routes in particular should be highlighted and maintained in a safe condition.			L
	<u>Traffic</u> Plant movement	H	Traffic / plant movements and pedestrians should be segregated wherever possible or otherwise tightly controlled.			L

DEMOLITION (BY HAND)

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Demolition Ltd, Operative		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Minutes		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	Castell Neath
TASK/JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
HAND DEMOLITION OF STRUCTURES AND BUILDINGS.	Falls From working platforms or fragile surfaces.	H	- Work at height risk assessment to be carried out. - Safe working platform to be provided and fragile surfaces protected. - Fall restraint/arrest equipment to be provided as last option. - Rescue facilities and trained persons on site where necessary.			L
	Falling objects Fall of materials.	H	- Where necessary debris netting to be erected to protect others and public from flying/falling debris or materials. - Debris chutes used wherever possible. - Fenced exclusion zone beneath the work area - standby man on duty.			L
	Trapping/Impact/puncture Hazards from hand operated tools and materials.	H	- A competent Demolition Supervisor will oversee the work at all times. - Only trained Demolition Operatives will undertake hand demolition. - All tools and equipment will be kept in good order, any damaged or dangerous tools or equipment will be repaired or replaced immediately. - Operatives to wear all relevant PPE for the work to be carried out. - Good housekeeping standards to be maintained. - Access routes to be kept clear of debris.			L
	Cuts & Abrasions From handling sharp or abrasive materials.	M	Appropriate PPE (heavy duty gloves) to be provided and worn.			L
	Manual handling Musculoskeletal disorders from excessive lifting.	M	- Operatives to be suitably trained and competent. - Manual handling assessments to be carried out for tasks. - Mechanical handling aids to be made available where required. - Organised team lifting to be adopted.			L
	Noise & Vibration From use of hand tools.	M	- Assessments carried out where necessary. - Operatives to wear appropriate PPE. - Records of individual vibration exposure to be kept and ensure daily limit is not exceeded. - Rotation of work where vibration levels dictate. - Equipment to be regularly inspected and maintained.			L
	Dusts/Fumes/ Vapours Generated during work activities and processes.	M	- Operatives to wear appropriate RPE for specific task. - Ensure adequate ventilation and LEV provided where natural ventilation inadequate. - Refer to appropriate CoSHH assessments.			L

FALLING MATERIALS

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd ,Operative,		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Frequently Controlled		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Minutes		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	Castell Neath
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
MATERIALS FALLING FROM ABOVE DURING WORK ACTIVITY	Falls of materials.	H	- An exclusion zone will be established beneath the work area with appropriate warning signs, - Communication to all personnel concerned regarding the rules and regulations of exclusion zones. - A fully trained Supervisor will oversee the work at all times. - Operatives will wear all relevant personal protective equipment for the work to be carried out. - Good Housekeeping. Work tidily at all times. All created debris will be removed from height as soon as is practicable to reduce the risk of materials falling. - Where necessary debris netting will be erected to protect others on site or the general public from flying debris or falls of materials. - Regular inspections particularly scaffold and rigging.			L
	Flying particles and debris.	H	- Operatives will wear all relevant personal protective equipment for the work to be carried out. - Work should be organised to eliminate the need for operatives to be working below other demolition activities.			L

DEMOLITION - HANDLING GLASS FROM WINDOWS ETC

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Demolition Ltd, Operative		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Occasionally		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Minutes		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	Castell Neath
TASKJOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
HANDLING GLASS FROM GLAZED WINDOW PANELS.	Cuts/Punctures To operatives when handling or breaking the glass.	H	- Avoid handling where necessary – remove by plant machinery/equipment where possible. - Cover glass panel with laminated films and thick tape to prevent the glass from shattering if being broken. - Operatives to wear suitable protection including safety helmets, goggles, Kevlar gloves and long sleeved overalls or clothes. - Handling of broken glass using shovels, brooms and suitable containers. - Cuts etc. to be dealt with straight away – suitable first aid provision available and details of nearest hospital readily to hand.			L
	Manual Handling/MSD/Strains Handling window panels.	M	- Avoid handling where necessary – remove by plant machinery/equipment where possible - Operatives to wear suitable protection including safety helmets, goggles, Kevlar gloves and long sleeved overalls or clothes. - Team lifting or mechanical aids to be utilized where necessary. - Containers used for glass to be marked with warning signs/hazards. - Take care while moving large panes of glass in windy or inclement weather.			L
	Falling Objects Cuts to the hands, head and eyes from breaking and falling glass.	H	- No personnel to work in area below glass handling operations. - Operatives to wear suitable protection including safety helmets, goggles, Kevlar gloves and long sleeved overalls or clothes. - After the initial break of the glass the operatives should carefully pick out the larger sections by hand and place into containers.			L
	Slips/Trips & Falls Due to glass materials on floor etc.	M	- Debris sheets to be placed on the floors to catch any fallen glass. - Glass debris to be cleared up as soon as possible. - Operatives to wear suitable protection including safety helmets, goggles, Kevlar gloves and long sleeved overalls or clothes.			L
	Impact/Projectiles Flying fragments causing injury operatives when breaking the glass.	H	- Operatives to wear suitable protection including safety helmets, goggles, Kevlar gloves and long sleeved overalls or clothes. - Cover glass panel with laminated films and thick tape to prevent the glass from shattering when being broke. - Operatives to break the glass in a careful manner with a hand-held tool that allows the operatives to stand well clear. - Good hygiene practiced, PPE/overalls removed prior to entering canteen facilities.			L

DEMOLITION - SOFT STRIP OF BUILDINGS

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Demolition Ltd ,Operative		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Frequent		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 2 of 2	Location	Castell Neath
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
GENERAL SOFT STRIP OF BUILDINGS	Vibration Caused from vibratory machinery and equipment	M	- Low level vibration equipment to be used where possible. - Personal records of exposure to HAVS maintained and daily limits not exceeded. - Work rotation and regular rest breaks to be taken - Operatives to keep hands warm and dry			L
	MSD/ Strains Caused during Manual Handling tasks	M	- Trained and competent demolition operatives. - Controlled Team lifting where required. - Mechanical means of lifting made available where required.			L
	Slips/ Trips and Falls Due to poor floor surfaces or housekeeping	M	- Materials will be removed from the work area/site as soon as is practical. - Access routes will be kept clear. - Materials stored in designated area.			L
	Falling Objects/Falls from Height During removal of internal structures fittings and linings.	H	- Trained and competent demolition operatives (working at height). - Appropriate PPE for task being carried out. - Materials will always be removed from the building into a cordoned dropping zone. - Any openings created in floors etc. will be covered immediately. - Safe working platforms used for working at height, ladders for short duration work only			L

DEMOLITION - SORTING OF WASTE MATERIALS BY HAND AND 360° MACHINES

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Demolition Ltd ,Operative		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Frequent		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	Castell Neath
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
WASTE MATERIALS SORTED INTO VARIOUS CATEGORIES SUCH AS WOOD, PLASTIC, METAL, PAPER, USING MAINLY HAND PICKING METHOD WITH THE ASSISTANCE OF A 360°GRAB MACHINE FOR HEAVIER OBJECTS	Injuries caused by coming into contact with 360° grab machines. Either knocks or from falling material passing over the heads of the operatives.	H	- Operatives should cease work when 360° machines are operating, they should retreat to a safe area until machine operations have finished. - The machine operatives will never operate machines when hand sorting is taking place.			L
	Injuries caused by coming into contact with 360° grab machines. Either knocks or from falling material passing over the heads of the operatives.	H	Only operatives with experience and training in the relevant type of operation and that hold a current training certificate will operate the machines.			L
	Injuries to the hands and feet caused by sharp objects being picked up or from protruding the waste materials.	H	- Vehicle drivers to be aware of the activities taking place; when materials are unloaded the operatives will retreat to a safe area. - Operatives should be aware at all times of what they pick up and where they put their feet. They should never walk on the material unless they absolutely certain there are no hidden hazards.			L
	Inhalation of dust and eye damage created from the activities taking place. The degree of dust hazards can vary due to the variety of materials being handled.	H	- If there is a risk of dust being generated as on dry and windy days then dust suppression will be used. - Care to be taken at all times.			L
	Slips & Trips from materials being sorted	H	- Wear the correct PPE - Gloves - Safety Helmet - Safety shoes - High Visual Jackets - Face masks			L

DUST - GENERAL

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
M – Medium	Action Required	Duration	Minutes		Review Date	14/12/2023
H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	Castell Neath
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS / PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
DUST ARISING FROM WORK ACTIVITIES.	Principal hazards are adverse health effects to operatives and persons within the vicinity by dust inhalation, skin and eye irritation or as a general nuisance.	H	- A task specific risk assessment including COSHH assessment shall be carried out prior to work commencing. - Due note should be taken of the overall Workplace Exposure Limits (WELs) for total dust which can be inhaled (10mg/m³); for respirable dust which includes cement (4mg/m³); and a more stringent maximum exposure level for respirable crystalline silica (0.1mg/m³) should this be involved.			L
	Note! The degree of risk varies from low to high dependent on the specific site situation and also the type of dust which may be generated e.g. silica, cement, plaster, wood, metals, etc. Weather conditions also affect dust levels, particularly dry / windy and wet conditions should be taken into account. Poor ventilation will increase the likelihood of dust content in the air.	H	- Every effort should be made to contain the dust within the immediate work area. - When practical, dust arising should be dampened down with water to suppress the airborne dust to an acceptable level. - Operatives should be provided with adequate RPE, usually of the disposable type. Minimum specification FFP3 type. Where RPE is selected for regular use, operatives will undergo a face fit test. - Eye protection should be worn when conditions dictate. - Operatives will be instructed to maintain good standards of hygiene. - Dust should be cleaned up regularly either by dampening sweepings or by an industrial vacuum cleaner. - Good ventilation should be provided in the work area with extraction systems installed where necessary to ensure clean air.			L
	Explosion/Fire from dust particles in the air igniting.	H	Good ventilation should be provided in the work area with extraction systems installed where necessary to ensure clean air and prevent dust build up.			L

EMERGENCY PROCEDURES

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
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TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
EMERGENCY PROCEDURES	<u>Serious incident / injury due to poor emergency procedures.</u>	H	- A suitable and sufficient emergency plan will be in place and employees informed of requirements and responsibilities. - Regular fire drills to be carried out so personnel are familiar with escape routes, fire actions and use of extinguishers.			L
	<u>People trapped in buildings</u> - in the event of fire.	H	- Personnel to be made aware of the importance of keeping exits clear and fire escape doors unlocked. - Nominated 'Fire Wardens' will be appointed to maintain escape routes / exits. - Escape routes are to be clearly signed and where appropriate, emergency lighting installed. - An attendance sheet will be used by the Fire Warden to account for personnel. - In the event of disabled people being on the premises, a person will be nominated to accompany them at all times and to escort them to safety; this will be arranged prior to any emergency situation.			L
	<u>Slips, trips & falls.</u>	M	Good housekeeping standards and cable management will be encouraged. Walkways will be kept clear of debris.			L
	<u>Failed firefighting equipment.</u>	M	All firefighting equipment will be subjected to periodic checks and visually inspected regularly. This will be done by a trained and competent person.			L

MANUAL HANDLING

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Frequent		Assessment Date	14/06/2023
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TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS / PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
CARRYING OUT MANUAL HANDLING ACTIVITIES IN THE WORK PLACE	Many workplace activities involve frequent manual handling tasks - lifting of objects may involve difficult and heavy lifts that may lead to potential back or other musculoskeletal related injuries.	M	- Wherever possible - avoid the need for manual handling. - When manual handling cannot be avoided, ensure an adequate risk assessment is carried out and control measures introduced to reduce the risk to an acceptable level. - Always consider use of mechanical lifting equipment / appliances, in preference to manual handling of heavy, bulky and awkward loads. - Ensure all identified control measures are applied, in order to minimise the likelihood of back or other strain injuries. - Operatives will be trained in good manual handling techniques. - Great care should be taken when lifting any object. - If the lift is too heavy for one person – get assistance e.g. team lift, two-man lift. - Always maintain an upright and straight posture. - Do not lift with your back bent or overreach, the correct posture and technique is essential. - Know your limitations. Remember – STOP – THINK – CONSIDER			L

MANUAL HANDLING - SHEET MATERIALS

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
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TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
HANDLING SHEET MATERIALS	<u>Injury to body i.e. Back injury, muscle strain etc.</u>	M	Employee will be trained in correct lifting techniques and use them when appropriate. Therefore, complying with the Manual Handling regulations. Large sheets should be moved mechanically if possible.			L
	<u>Slips, trips and falls.</u>	M	The route should be pre-planned and discussed BEFORE moving any objects.			L
	<u>Sharp or rough edges</u> Hand injuries (cuts lacerations etc.)	M	- The correct PPE should always be worn for the task, these are; - Safety footwear. - Hard hat. - Gloves - Overalls.			L
	<u>Falling sheets</u> Sheet falling and injuring someone from a height.	H	- Care will be taken when handling sheets in windy conditions and sheets should never be man handled up or down ladders. - Sheets should be stored flat and clear of walkways. - Employees to be suitably trained in these procedures. - Area below any lifting operation will be barriered off.			L

NOISE – GENERATED BY MACHINES & Hand Tools

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
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H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 1	Location	Castell Neath
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS / PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
EXPOSURE TO NOISE WHILST WORKING IN THE VICINITY OR ACCESSING AREAS WHERE MACHINES ARE RUNNING TO ENABLE MAINTENANCE, COMMISSIONING OR FOR OPERATIONAL PURPOSES.	<u>Noise induced hearing loss</u> Staff may be exposed to noise levels above the recognised Action Levels, causing hearing damage - both short and long term - whilst working in the proximity of large, vibrating machines or plant at the depot.	M	- Carry out a Noise Assessment of the premises and all tasks. - Ensure those at risk are informed – and fully aware - of the findings of the assessment and trained in the control measures to be adopted, in order to eliminate or reduce the risks to an acceptable level. - In areas of the depot where the noise level is ≥85dB (A), as detailed in the Noise Assessment, it is mandatory for hearing protection to be worn. 'Hearing Protection Zones' will be established by erecting standard mandatory warning signs and enforcing the use of ear protection. Include the following wording on signs - 'When machine light is on'. - Reduce noise at source whenever possible – equipment/machine noise levels will be considered as part of the design and procurement process. - Where possible - substitute noisy activities with quieter alternatives. - Ensure hearing protection is provided and worn correctly when levels dictate. Hearing protection will conform to BS EN 352. - Staff will receive training and instruction in the correct use and wearing of hearing protection. - Where staff are likely to be exposed to noise levels ≥80dB (A), as detailed in the Noise Assessment, suitable ear protection shall be provided - if requested. - Noise levels may be minimised by: - Adequate lubrication of moving parts. - Throttling down engines whilst idling. - Fitting insulated engine covers. - Use of mufflers, shields, enclosures and barriers. - Distancing the noisy activity from other work areas and occupied premises.			L

PERSONAL PROTECTIVE EQUIPMENT (PPE)

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
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TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS / PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
WEARING CORRECT PERSONAL PROTECTIVE EQUIPMENT FOR THE TASK.	Selection of incorrect or unsuitable PPE, e.g., Too low attenuation hearing protection for the noise level exposed to not providing optimum protection e.g. for a Stihl Saw (110dB) the hearing protection required to be effective, must have an SNR rating of at least 30.	H	- All personal protective equipment will conform to the CE standards as laid down within the Personal Protective Equipment at Work Regulations 1992. - PPE shall be provided free of charge. - The selection of PPE shall be risk based. - PPE to be selected by competent person. - All operatives will be given appropriate instruction, information, and training in the personal protective equipment they are to wear or use. Remember: Personal protective equipment is the last resort; all other measures will be used to control risks at source if possible.			L
	Wearing incompatible personal protective equipment.	H	The personal protective equipment will be compatible with other forms of personal protective equipment worn by the employee e.g. hearing protection should not interfere with safety helmets.			L
	Wearing personal protective equipment incorrectly, thereby exposing the wearer to a hazard	H	Personal protective equipment will be worn correctly at all times, in accordance with manufacturer's instructions or as required by the site rules or as identified through the risk assessment process. Example of non-compliance - not inserting ear plugs correctly.			L
	The wearing of damaged or incorrectly fitting personal protective equipment	M	Employers will ensure that the appropriate personal protective equipment as required by task specific risk assessments is made available for the workforce. Employees will wear and look after PPE issued to them.			L

PIGEON DROPPINGS (CONTACT WITH)

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Occasionally		Assessment Date	14/06/2023
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H - High	Immediate Action & Stringent Controls Required	File Reference No	HCD 3423	Page 1 of 2	Location	Castell Neath
TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
WORK WHERE PIGEON DROPPINGS MAY BE PRESENT	<u>Inhaling dust or water droplets</u> containing contaminated bird droppings can lead to several diseases, including Psittacosis (a flu-like illness that can lead to pneumonia), occupational asthma, mite sensitivity and other airborne allergen exposure problems	H	- Operatives to be pre-screened concerning present or past asthma or chest illness and employers to carry out regular health surveillance as a legal duty. - A task specific risk assessment including CoSHH assessment shall be carried out prior to work commencing - Operatives to wear disposable coveralls, *dust masks, eye protection and gloves and will spray the pigeon droppings with a mixture of Jeyes Fluid and water to suppress any possible release of fine dust. *When larger quantities of droppings are involved, a "P3" or "FFP3" mask should be used. The operatives to have a "face fit test" to ensure that the mask fits properly, before it is used - The contaminated area to be continually suppressed during the clean-up works. - Droppings to be collected using shovels and brushes before being disposed of into heavy – duty waste bags (1000 gauge or ideally double bagged in 2 x 500-gauge waste bags). - The resulting waste will be loaded into a skip before being disposed of to an appropriate waste disposal site.			L
	<u>Slips trips & falls</u> Slippery floor/working platform conditions due to contaminated bird droppings and contaminated water	H	- Care to be taken when wetting Pigeon droppings with regard to causing a slipping hazard - All walkways shall be kept clear and be of suitable width to allow easy access and egress and good housekeeping in the working area to be maintained at all times. - Ensure safety footwear is in good condition with adequate tread, to prevent slipping. - Do not leave tools and equipment where they may create a tripping hazard; store all tools, equipment and materials away when not in use. - To prevent falls, ensure excessive amounts of debris or waste is not allowed to build up in areas where personnel may require access. - Clear up any contaminants immediately as these will become slippery and dangerous. - Never carry objects that may restrict your view. - Ensure all areas are adequately lit. - Always use handrails on stairways.			L

PIGEON DROPPINGS (CONTACT WITH)

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Demolition Ltd ,Operative		Assessed By	Dave Cobern
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WORK WHERE PIGEON DROPPINGS MAY BE PRESENT	Manual Handling when lifting heavy duty waste bags	M	- Wherever possible - avoid the need for manual handling. - When manual handling cannot be avoided, ensure an adequate risk assessment is carried out and control measures introduced to reduce the risk to an acceptable level. - Always consider use of mechanical lifting equipment / appliances, in preference to manual handling of heavy, bulky and awkward loads. - Ensure all identified control measures are applied, in order to minimise the likelihood of back or other strain injuries. - Operatives will be trained in good manual handling techniques - Great care should be taken when lifting any object. - If the lift is too heavy for one person – get assistance e.g. team lift, two-man lift. - Always maintain an upright and straight posture. - Do not lift with your back bent or over reach, the correct posture and technique is essential. - Know your limitations. Remember – STOP – THINK – CONSIDER			L
	Spread of contaminants throughout the site	M	- Good washing facilities should be provided and good occupational hygiene measures should be followed when dealing with bird droppings. - Ensure a footbath is provided with a solution of water and Jeyes fluid so operatives can clean their footwear when leaving the work areas,			L

SLIPS TRIPS FALLS WORK AREA

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD LTD Operative workforce		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
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TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS/ PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
Trailing leads Debris equipment	Trailing cables extension cables, portable lighting cables.	H	Ensure that all trailing leads are kept tidy free from damage and routed away from walkways.			L
	Sloping surface Uneven steps Changes in floor levels Poor lighting	H	- Work areas need to be adequately lit, of suitable size and construction for the purpose intended to ensure safe, easy work movements. - Emergency routes in particular should be highlighted and maintained in a safe condition.			L
	Damaged floor surfaces	H	- All work areas will be of a suitable hard-wearing material for their intended purpose & properly maintained. - Any damaged areas will be coned off and highlighted at the Daily briefings			L
	Spillages Liquid on floor surface	H	Clear up any spillages immediately as these will become slippery and dangerous. Always use the correct signage whenever there is any floor cleaning being undertaken.			L
	Slips/Trips & Falls Due to glass materials on floor	H	- Debris sheets to be placed on the floors to catch any fallen glass. - Glass debris to be cleared up as soon as possible. - Operatives to wear suitable protection including safety helmets, goggles, Kevlar gloves and long-sleeved overalls or clothes.			L
	Poor lighting	H	- Task lighting to be in area of work - Access & egress lighting of walk ways - Remove boarding from windows where possible			L
	Bad House Keeping	H	- Keep access routes clear - Ensure tools are placed in a safe location clearly visible away from transit routes - Stock piles are tidy and segregated - Debris on the floor cleared - Segregated areas of work			L

ELECTRICAL HAND TOOLS: MECHANICAL HAZARDS

HAZARD CLASSIFICATION (Risk Rating):		Persons at risk	HCD Ltd Operative,		Assessed By	Dave Cobern
L – Low	Care/ Vigilance Required	Frequency	Daily		Assessment Date	14/06/2023
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TASK/ JOB COMPONENT	HAZARD	RISK RATING	CONTROLS / PRECAUTIONS TO ELIMINATE OR CONTROL THE RISK			REVISED RISK RATING
ELECTRICAL HAND TOOLS; MECHANICAL HAZARDS	<u>Operatives injured</u> when sharp or abrasive exposed parts of the equipment come into contact with their body.	H	All operatives using electrical hand tools will be trained in the safe use of that equipment.			L
	<u>Electrocution</u>	H	110v tools to be used on site only - Pat tested equipment to be used only - Pre use check to be carried out - Any damage to equipment or leads plugs remove equipment from service to be checked by competent person			L
	<u>Entangled in exposed moving parts</u> Injury can also occur when the Operative becomes, e.g. drill chucks, angle grinder wheels.	H	- Ensure that care is taken when using equipment with exposed moving parts. - Only tight-fitting clothing to be worn to prevent entanglement.			L
	<u>Particles ejected</u> from the work area causing eye injury	H	- Make sure equipment guards and safety devices are fitted correctly and in good condition. - Ensure guards are suitable for that equipment and offer adequate protection. - If self-adjusting guards are fitted, ensure they operate effectively before using. - Operatives will always wear appropriate PPE, including impact resistant eye protection at all times.			L

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