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Oaktree Construction Lir

Glynmeirch Farm

Tyn Y Pant Road Pontardawe SA8 4RL

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DEMOLITION PHASE HEALTH & SAFETY PLAN

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Approved by : Byron Temblett

Signed :



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1 INTRODUCTION

1.1 Project description and key dates

PROJECT	Demolition of Old Brewery, High Street, Pontardawe, Swansea. SA8 4HU.
Start Date	TBA
Duration of Works	Approximately 5 days
Project Description	Make safe existing burnt structure ready for Asbestos Serv

1.2 Key Contact Details

Client	Lee Davies Tyn Y Coed Cae House Lon Y Wern Pontardawe Swansea SA8 3BL
Contact	Lee Davies
Tel	07805 470393
Email	lee.weegy@gmail.com
Principle Contractor	Oaktree Construction Limited Glynmeirch Farm Tyn Y PantRoad Pontardawe Swansea SA8 4RL
Contact	Byron Temblett
Tel	07890 480275
Email	byrontemblett@sky.com

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1.3 Extent and location of existing records and plans relevant to health and safety on site

The following documents are contained in the companies health & safety folder within the site office.

RIDDOR reporting arrangements
Risk assessments
Training records
Inspection records
COSHH safety data sheets
Service mark up drawings including relevant contact details
Asbestos surveys when safe access is achieved

2 Site Health & Safety Management Plan

2.1 Programme of works

A Program of works has been developed by Mr Byron Temblett which will be addressed and amended as necessary during the progress meetings.

2.2 Management on site

Byron Temblett or Rhys Temblett will be responsible for the daily management on site. They will ensure that all works are carried out in compliance with relevant legislation including (but not limited to) The Health & Safety at Work Act 1974, Construction (Design & Management) Regulations 2015, Management of Health and Safety at Work Regulations 1999, The Workplace (Health, Safety & Welfare) Regulations 1992 and The Environmental Protection Act 1990.

2.3 Health & Safety targets for the project

This project will be completed with no injuries or accidents.
All operatives will be inducted, attend tool box talks and this will be recorded and monitored.

2.4 Arrangements

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a. Regular liaison between the Client and Principle Contractor

This will be achieved via progress meetings, which will include a health and safety item on the agenda. There will be a brief daily meeting with site operatives, a weekly progress meeting with all contractors on site and monthly progress meetings with the client.

The discussions and actions arising from each meeting will be recorded and distributed to all relevant parties.

The site foreman will carry out tool box talks on subjects relevant to the works on a regular basis.

The site foreman will consult on a daily basis with Mr Byron Temblett with regard to all deliveries.

b. Consultation with the workforce

Employees and sub-contractors are encouraged to raise health and safety issues and concerns with the site foreman on an ongoing basis and during tool box talks.

c. Design changes during demolition phase

The site manager will consult with the client if any significant design changes arise during the demolition phase.

d. Selection and control of sub-contractors

Sub-contractors are chosen through previous experience, references, competence and health & safety questionnaires. All sub-contractors are to be supervised at all times

e. The exchange of health and safety information between contractors

All health and safety information will be communicated to sub-contractors during site induction and progress meetings. Any health and safety issues the sub-contractor may have can be raised to the site manager at any time.

f. Arrangements for site security/access

The site will be secured with herres fencing which will be inspected and maintained on a daily basis.

g. Site induction

All those working on site will be briefed during the induction stage on the main risks associated with the site and relevant information which will be held in the site file, including method statements, risk assessments, COSHH data sheets, emergency procedures etc. The site manager will check for evidence of competence when personnel arrive on site which may include training records etc.

h. On site training

Tool box talks are to be carried out to provide information, instruction and training for the task at hand related to :

- Nature and degree of the known risks.
- Control measures adopted and how they should be put into operation.
- Reasons for and the correct use of PPE.

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- Any exposure monitoring arrangements that are in place.
- The purpose of and arrangements for any health surveillance if appropriate.

I. Welfare facilities and first aid arrangements

Welfare facilities such as the site office, canteen and toilets are located within the Castle Hotel next door which the client owns.

During the induction all employees, sub-contractors and visitors will be made aware of the location of these facilities.

The site manager will be responsible to administer first aid for minor cuts and a fully stocked first aid kit will be kept in the site office. There will be a mobile phone available on site to summon an ambulance if needed and details of the local hospital displayed within the site office.

To prevent the infestation of rodents all food will be consumed within the designated canteen area and a person will be appointed on a daily basis to ensure these facilities are kept clean.

Personnel are not permitted to consume or be under the influence of alcohol or illegal substances on site.

Local Hospital

Heol Maes Eglwys

Morrison

Swansea

SA6 6NL

Tel : 01792 702222

EMERGENCY NO 999

j. Reporting of accidents, incidents and dangerous occurrences

All accidents will be reported, there will be an accident book kept in the health and safety file located in the site office. All accidents will be investigated to prevent any re-occurrence.

The site manager will be responsible for completing a RIDDOR form where necessary. All RIDDOR forms will be forwarded to the HSE by the site manager.

k. Production and approval of method statements

Method statements and risk assessments will be kept in the health and safety file.

Sub-contractors are required to produce site specific method statements which will be reviewed and approved by the site manager prior to commencement of work.

All operatives will be expected to work in accordance with the site rules and the appropriate method statement.

The site manager will review and explain all method statements to the appropriate personnel, who will be carrying out or be affected by the particular work activity.

The site manager will arrange for any additional risk assessments and method statements to be written if necessary. All method statements are located in the site file kept in the site office.

l. Site rules (Appendix B)

All operatives working on this project will be briefed on the site rules at the induction

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stage, a copy will be displayed in the site office and one kept in the site file.
The site manager will ensure all operatives adhere to the site rules at all times.

m. Fire and evacuation procedures

In the event of any fire if it is small and does not pose a risk to yourself, use the fire extinguisher to extinguish. If the fire is out of control, raise the alarm to inform all on site, retreat to the car park and phone the **fire brigade TEL 999**.

3 Arrangements for controlling significant site health and safety risks

3.1 Traffic management

Appendix F

Deliveries will be through the car park at the rear of the Castle Hotel and a banksman will be deployed to oversee all traffic movement through the car park.

3.2 Site security

Herres fencing will be in place for the duration of the contract, checked on a daily basis and locked at the end of each working day.

3.3 Visitors

All visitors will be escorted to the site office to sign in, if they require going into the work area they will be inducted, provided with the relevant PPE and accompanied on site at all times.

3.4 Hazardous Materials

In the event of discovering any suspicious materials operatives will stop work, barrier off the area and report to the site manager who will employ the appropriate actions.

4 Health & Safety file arrangements

4.1 Layout format and content

A Health & Safety File will be compiled by Mr Byron Temblett and updated as the project progresses.

4.2 Arrangements for collecting and gathering information

The information for the health & safety file will be prepared and collated throughout the contract by the site manager and forwarded to Mr Byron Temblett.

Mr Byron Temblett will finalise the health & safety file and make it available to the client on completion of the project.

5 Environment

5.1 Noise Pollution

All work will be designed and carried out to create the minimum level of noise.

Noise levels will be continually monitored and discussed with local residents to ensure smooth completion of the project.

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Records will be kept of any complaints, exceptional incidents in the site office and will be available for the council if required.

5.2 Dust Pollution

All work will be designed and carried out to create the minimum level of dust.

Dust levels will be continually monitored and discussed with local residents to ensure smooth completion of the project.

Records will be kept of any complaints, exceptional incidents in the site office and will be available for the council if required.

Water bowsers with an adequate supply of water will be employed to dampen down the work area to reduce dust.

The cleanliness of the road will be continually monitored and mechanical road sweepers employed when required to ensure the road is free of construction arisings at all times.

5.3 There is a canal adjacent to the building so particular care is to be taken to prevent any debris falling into the water.

5.3 Complaints from local residents

All contact details will be clearly displayed on the boundary fence to ensure communication channels between residents and ourselves are available at all times.

6 General Demolition Method Statement

6.1 Vehicle Parking

There will be a small amount of parking available on site, operatives will be transported to the site to reduce the amount of vehicles and no vehicles will be parked on nearby public roads.

6.2 Loading and unloading of lorries

Extreme care will be exercised when plant is entering and exiting the site. Haulage drivers will contact the site manager prior to arrival in order that the site gates are open and a banksman is in place to avoid queuing and delays on entering the site and inconvenience to pedestrians and other road users. The site access will be managed by a suitably experienced banksman responsible for ensuring that conflict does not occur between vehicles accessing, exiting and other road users.

Transport movements will be coordinated to avoid peak traffic times and congestion on site. **No deliveries or removals between 8.15am - 9.15am and 3.30pm - 5.00pm.**

Lorries will be reversed into the required loading area within the site.

6.3 Storage of plant and materials

The construction program has been designed to keep the minimum amount of plant and materials on site at any one time.

All plant and materials will be securely kept within the confines of the site.

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6.4 Security of site

Herres fencing is erected around the perimeter of the site to prevent unauthorised access.

The fencing will be inspected on a daily basis for any damage which could cause a security breach and any issues will be rectified. The gates will remain locked at all times, only opened by the banksman to allow deliveries etc and to be locked at the end of the working day.

6.5 Control of airborne dust

As 5.2 above

6.7 Waste Management

As Appendix E

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Health & Safety plan record of communication

It is the responsibility of the site manager to ensure that all operatives including sub-contractors are familiarised with the appropriate sections of this health & safety plan relevant to the work in which they are involved.

Operatives must sign off the following :

- 1 That they have read and understand the appropriate sections of the health & safety plan.

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