



Application for a Lawful Development Certificate for a Proposed use or development.  
Town and Country Planning Act 1990: Section 192, as amended by section 10 of  
the Planning and Compensation act 1991.

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

**Local Planning Authority details:**



Neath Port Talbot  
Castell-nedd Port Talbot  
County Borough Council Cyngor Bwrdeistref Sirol

*Making a difference Gwahaniaeth er gwell*

The Quays, Brunel Way, Baglan Energy Park, Neath SA11 2GG

Y Ceiau, Ffordd Brunel, Parc Ynni Baglan, Castell-nedd SA11 2GG

**For Office Use Only**

Tel Ffôn 01639 686868

Fax Ffacs 01639 686101

**Publication on Local Planning Authority websites**

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 3. Site Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Town:

County:

Postcode (optional):

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Easting:  Northing:

Description:

### 4. Pre-application Advice

Has pre-application advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date DD/MM/YYYY:   
(must be pre-application submission)

Details of pre-application advice received?

### 5. Lawful Development Certificate - Interest In Land

Please state the applicant's interest in the land?

Owner: ☒ Yes ☐ No Lessee: ☐ Yes ☒ No Occupier: ☒ Yes ☐ No

If Yes to Lessee or Occupier please give details of the owner and state whether they have been informed in writing of this application:

| Name                 | Address              | Have they been informed in writing of the application |                          |
|----------------------|----------------------|-------------------------------------------------------|--------------------------|
|                      |                      | Yes                                                   | No                       |
| <input type="text"/> | <input type="text"/> | <input type="checkbox"/>                              | <input type="checkbox"/> |

If No to all the above, please give name and addresses of anyone you know who has an interest in the land:

| Name                 | Address              | Nature of interest in the land | Have they been informed of the application? |                          | if they have not been informed of the application please explain why not |
|----------------------|----------------------|--------------------------------|---------------------------------------------|--------------------------|--------------------------------------------------------------------------|
|                      |                      |                                | Yes                                         | No                       |                                                                          |
| <input type="text"/> | <input type="text"/> | <input type="text"/>           | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="text"/>                                                     |
| <input type="text"/> | <input type="text"/> | <input type="text"/>           | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="text"/>                                                     |
| <input type="text"/> | <input type="text"/> | <input type="text"/>           | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="text"/>                                                     |
| <input type="text"/> | <input type="text"/> | <input type="text"/>           | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="text"/>                                                     |

### 6. Authority Employee / Member

With respect to the Authority, I am:

- a) a member of staff      c) related to a member of staff  
b) an elected member      d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

## 7. Grounds For Application

### Information About The Existing Use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter, or extend are lawful

EXISTING CONSERVATORY BEING DEMOLISHED  
PROPOSED SOLID ROOF KITCHEN/DINING  
FULL WIDTH - NOT VISIBLE FROM  
FRONT - ADJOINING NEIGHBOUR  
TWO STOREY EXTENSION  
EXTENDED LESS THAN 4 METRES  
CONSIDERABLE REDUCTION IN  
HEFT LOSS

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application:

- |    |                 |
|----|-----------------|
| 1. | 3 SETS DRAWINGS |
| 2. | + SITE PLAN     |
| 3. |                 |
| 4. |                 |
| 5. |                 |

If you consider the existing, or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

### Information About The Proposed Use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

Is the proposed operation or use:

☐ Temporary ☒ Permanent

If temporary please give details:

Please state why you consider that a Lawful Development Certificate should be granted for this proposal:

BECAUSE WE COMPLY WITH  
CURRENT GUIDELINES WITH  
EXTENDED AREA/ HEIGHT ETC  
2 METRES - FROM LM NEIGHBOUR

## 8. Description Of Proposal

Does the proposal consist of, or include:

a) The carrying out of building or other operations? ☒ Yes ☐ No

If Yes to a, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions):

THE EXTENSION WILL BE SUPERVISED BY  
BUILDING CONTROL: ALL DIMENSIONS SHOWN  
STREET ACCESS, WARDSTAND PARKING NOT AFFECTED

b) Change of use of the land or building(s)? ☐ Yes ☒ No

If Yes to b, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out:

If Yes to b, please describe fully the existing or the last known use, with the date this use ceased:

Has the proposal been started?

☐ Yes ☒ No